

Council of the City of Wheeling met in Council Chambers, City-County Building on the above date with Mayor Andy McKenzie presiding.

The invocation was offered by Second Ward Councilor Ken Imer.

On roll call, the following were present:

McKenzie, Delbrugge, Imer, Henry, Miller, Atkinson and Fahey - 7

Mr. Fahey moved, seconded by Mr. Henry, that the minutes of the February 16, 2016 meeting be approved as received. Motion carried.

### **MAYOR'S REPORT**

Mayor McKenzie expressed his appreciation to all involved in making this year's State of the City event such a huge success. He also updated Council and the public about prospective bills that are before the Legislature that could affect municipalities.

### **UNFINISHED BUSINESS**

#### **BUCKEYE BODY & EQUIPMENT - ALUMINUM UTILITY SERVICE BODY (WATER)**

The following was then read:

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO EXPEND FUNDS IN THE AMOUNT OF \$24,695.00 WITH BUCKEYE BODY & EQUIPMENT, OF COLUMBUS, OH, FOR THE PURCHASE OF ALUMINUM UTILITY SERVICE BODY, PER BID SPECIFICATIONS, TO BE CHARGED TO WATER DISTRIBUTION - #400.1341.05.00..

The ordinance was read a second time by title. Mr. Henry moved, seconded by Mrs. Delbrugge, that the ordinance be adopted.

The vote on the motion resulted as follows:

AYES: McKenzie, Delbrugge, Imer, Henry, Miller, Atkinson, Fahey - 7

NOES: - 0

A majority of all those elected to Council having voted in favor, the Mayor thereupon declared the ordinance adopted.

Mr. Fahey moved, seconded by Mrs. Delbrugge, that the CDBG Program Status Report 1/31/16; HOME Program Status Report 1/31/16; and Financial Statement 1/31/16 that were held over, be approved as received.. Motion carried.

### **REMARKS FROM MEMBERS OF COUNCIL**

Mr. Miller welcomed Councilor Henry back following his recent injury. As a member of the Finance Committee, Mr. Miller commented on the budget work session that preceded today's Council meeting and how the decisions Council makes in regard to the budget affects the future of the City and its citizens. Another budget work session is scheduled for next Tuesday, March 8 at 4:00 p.m.

Vice Mayor Fahey also commented on the success of the State of the City event and how many positive comments that he has received. Mr. Fahey congratulated Michael Haney, who was present at this evening's Council meeting, on his recent appointment by Governor Tomblin to the Statewide Pension Board. He also congratulated John West,

Supervisor in the Sanitation Department, on his 50 year Anniversary with the City of Wheeling.

## **REPORT OF COMMITTEES**

Mr. Fahey moved, seconded by Mr. Atkinson, to dispense with the reading of the minutes of the Finance Committee Minutes for 2/16/16 and accept them as received. Motion carried. For the record, they are as follows:

### **FINANCE COMMITTEE REPORT - FEBRUARY 16, 2016**

The Finance Committee of Wheeling City Council met on Tuesday, February 16, 2016 at 5:15 p.m. in City Council Chambers. Committee Members present: Chair Gene Fahey, Vice Chair David Miller and Member Don Atkinson. Others present: Mayor Andy McKenzie, Councilors Gloria Delbrugge, and Ken Imer; City Manager Robert Herron, City Solicitor Rosemary Humway-Warmuth; Finance Director Jill Willey, City Clerk Janice Jones and the media.

The following matters were discussed:

#### **General Fund Budget Revision No. 3**

City Manager Robert Herron explained Budget Revision No. 3 (attached). A recap as to why the revision is needed is as follows:

1. To offset Youth Programs and Recreation Expenses with Fees and Concession Revenue.
2. To offset Market House Expenses with Land Lease Contributions.
3. To offset Mayor, City Manager, Communication/Dispatch, Vehicle Maintenance and Sanitation  
with Wine & Liquor Revenue, IRP Fees and Federal Grants.

Following a question and answer period, Mr. Miller moved, seconded by Mr. Atkinson, to forward Budget Revision No. 3 to Council. Motion carried.

#### **Financial Statement - January 31, 2016**

City Manager Robert Herron reported that the General Fund Balance at the end of January is \$3,311,204.00, with \$504,000.00 in the budget stabilization fund. Last year's balance for the same time period was \$2,982,235.00. He indicated that the General Fund is holding up nicely through the 7 month period. He reported that expenses are at 55% of budget and revenues are at 63% of budget, approximately \$600,000.00 ahead of where we were for the same period last year. He reported that the B & O Revenue to date is approximately 5.1% lower than last year; however, February's revenue for B & O to date has brought us to 80% of our budget. Following a short discussion, Mr. Atkinson moved, seconded by Mr. Miller to accept the January 31, 2016 Financial Statement as presented. Motion carried.

There being no further business to come before the Committee, Mr. Atkinson moved, seconded by Mr. Miller, to adjourn. Time: 5:21 p.m.

Mr. Imer moved, seconded by Mr. Atkinson, to dispense with the reading of the minutes of the Public Safety Committee Minutes for 2/19/16 and accept them as received. Motion carried. For the record, they are as follows:

### **PUBLIC SAFETY COMMITTEE REPORT - 2/19/16**

The Public Safety Committee of Wheeling City Council met on Friday, February 19, 2016 at 10:00 a.m. in City Council Chambers. Committee Members present: Chair Kenneth Imer, Vice Chair Don Atkinson and Member Gene Fahey. Others present: City Manager Robert Herron, Police Chief Shawn Schwertfeger, Fire Chief Larry Helms, City Solicitor Rosemary Humway-Warmuth, City Clerk Janice Jones and the media.

The following matter was discussed:

#### **Police and Fire Radio Systems Upgrade**

A discussion of the Public Safety Committee revolved around the Police and Fire Radio System Upgrade request for proposals which were submitted to the Ohio County Commission. The

Public Safety Committee noted that the upgrade to the system was last discussed at the Committee meeting of October 15, 2015 (The Public Safety Committee Report is referenced and included herein as necessary). A compilation of the information was provided to the Committee and is attached and incorporated herein. A discussion ensued concerning the bids as submitted and the type of radio equipment that the safety forces believe fit bid specifications as well as the costs associated. Fire Chief Helms and Police Chief Schwertfeger addressed the Committee with their recommendations (copies of which are on file with the Committee Report in the Clerk's Office.) Representatives from the two bidders, Staley Communication and Luttamus Security, were permitted to address the Board in support of their products. Following a lengthy question and answer period, Mr. Atkinson moved, seconded by Mr. Fahey, to recommend that Staley Communications be awarded the bid based on the Police and Fire Chiefs' strong recommendations.

There being no further business to come before the Committee, Mr. Atkinson moved, seconded by Mr. Fahey, to adjourn. Time: 10:55 p.m

Mr. Fahey moved, seconded by Mr. Atkinson, to dispense with the reading of the minutes of the Finance Committee Minutes for 2/23/16 and accept them as received. Motion carried. For the record, they are as follows:

### **FINANCE COMMITTEE REPORT - FEBRUARY 23, 2016**

The Finance Committee of Wheeling City Council met for a special meeting on Tuesday, February 23, 2016 at 10:30 a.m. in City Council Chambers. Committee Members present: Chair Gene Fahey, Vice Chair David Miller and Member Don Atkinson. Others present: Mayor Andy McKenzie, City Manager Robert Herron, City Solicitor Rosemary Humway-Warmuth and the media.

The following matters were discussed:

#### **Distribution of Fiscal Year 2016-17 Budget**

City Manager Robert Herron distributed the FY 2016-17 Budget to Council He explained that this year's proposed revenues are \$33,327,778.00 plus the normally budgeted carryover of \$200,000 for a total of \$33,527,778.00. As this is a proposed balanced budget as submitted, expenditures are estimated at \$33,527,778.00 The current Fiscal Year budget is \$34,118,000.00. The following budget discussion points were explained and elaborated on (attached):

- Sales Tax Calculations
- Taxes and Fees
- Health Insurance
- Pay Increases
- Budget Stabilization Fund
- Stormwater Management
- Public Safety Radios
- Public Information Officer

A question and answer period ensued; however, more detailed discussion will take place at a budget work session which is scheduled for March 1, 2016 at 11:00 a.m. and, if necessary, March 8, 2016 at 4:00 p.m. Mr. Herron is anticipating that the General Fund and Coal Severance Budgets will be adopted at the March 15, 2016 City Council meeting.

There being no further business to come before the Committee, Mr. Fahey moved, seconded by Mr. Miller, to adjourn. Time: 10:45 a.m.

### **REPORT OF CITY MANAGER**

City Manager Robert Herron said that he received a letter from Travis Henline of Independence Hall, requesting that the Soldiers and Sailors Monument at Wheeling Park be relocated to Independence Hall. He said that the Wheeling Park Commission and Randall Reed-Smith from the WV Division of Culture and History approved the relocation and, if Council has no objection, Mr. Herron will write a letter approving this.

In response to a request from Mayor McKenzie to clarify a remark about 50 years of service to the City, he pointed out that any employee that was hired prior to 1986 does not participate in Medicare. A effort to address that issue occurred about ten years ago, when in conjunction with the Social Security Administration, they were able to come up with a mechanism to allow the employees to vote on this issue. a vote by a majority of the participants

was taken and it failed. Mr. Herron indicated that this issue will be forefront when a new Human Resources Director is hired.

### **REPORT OF OTHER OFFICERS**

Mr. Fahey moved, seconded by Mrs. Delbrugge, that the Wheeling Housing Authority Minutes 1/20/16; Greater Wheeling Sports & Entertainment Authority Minutes, 01/26/16; Greater Wheeling Sports & Entertainment Authority Income Statement,. 1/31/16; be held over until the next meeting. Motion carried.

### **ORIGINAL PROPOSITIONS**

#### RESOLUTION - APPROVING INVOICES - WATER TREATMENT PLANT PROJECT

The following was then read:

A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING APPROVING INVOICES RELATING TO THE CONSTRUCTION AND OTHER SERVICES FOR THE WATER TREATMENT PLANT PROJECT AND AUTHORIZING PAYMENT THEREOF.

Mr. Henry moved, seconded by Mrs. Delbrugge, that the Resolution be adopted. Motion carried.

#### RESOLUTION - GENERAL FUND BUDGET REVISION NO. 3

The following was then read:

A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING DIRECTING THAT THE GENERAL FUND BUDGET BE REVISED AS PER BUDGET REVISION 3.

Mr. Henry moved, seconded by Mrs. Delbrugge, that the Resolution be adopted. Motion carried.

#### RESOLUTION - AUTHORIZING SIGNATORIES FOR THE DISBURSEMENT OF CITY FUNDS

The following was then read:

A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING AUTHORIZING THE DESIGNATION OF ROBERT HERRON, CITY MANAGER; VIRGINIA SHUTLER, UAR ACCOUNTANT, AND PAULA MC CROSKEY, AUDITOR, AS ELIGIBLE SIGNATORIES FOR ALL BANK CHECKS OR DRAFTS PROVIDING FOR THE DISBURSEMENT OF CITY FUNDS AT ALL DEPOSITORIES.

Mr. Henry moved, seconded by Mrs. Delbrugge, that the Resolution be adopted. Motion carried.

### **THOSE WISHING TO BE HEARD**

No one signed up to speak.

There being no further business, Mr. Atkinson moved, seconded by Mr. Henry, to adjourn. Motion carried. Time: 12:32 p.m.