

CITY OF WHEELING



OFFICE OF THE CITY MANAGER
CITY COUNTY BLDG., 1500 CHAPLINE STREET
WHEELING, WV 26003

2017 – 18 BUDGET SCHEDULE

December 22, 2016	Distribute budget forms to Department Heads (Request for Employee Group Proposals)
January 23, 2017	Submit Proposed Departmental Budget to City Manager (Employee Groups Submit Proposals)
January 25, 2017 to February 8, 2017	Departmental and Employee Groups meetings with City Manager
February 8, 2017	Individual City Council members' submission of suggestions for capital projects and proposed CDBG projects.
February 21, 2017	City Manager Submit Balanced General Fund and Coal Severance Budgets to City Council via Finance Committee @ 10:30 a.m.
February 28, 2017	City Council Budget Work Session 4:45 p.m.
March 7, 2017	City Council Budget Work Session (If necessary) 11:00 a.m.
March 21, 2017	City Council Adoption of 2017-18 Budget
April 18, 2017	Laying of Levy Rate by City Council
June 19, 2017 to June 30, 2017	Year-end Departmental Reviews/Proposed Budget Adjustments – Follow-up employee group meetings with City Manager
July 18, 2017	City Council Finance Committee – Unencumbered Carry Over Appropriation for 2016 -17 – This date is tentative and contingent upon timing of closing year end 2016 -17

Please note that the Budget Work Sessions are subject to change based on Council members availability. The final work session schedule will be made public in advance of each meeting.