



WHEELING POLICE DEPARTMENT



John Schwertfeger
Chief of Police

January 21, 2016

Mr. Robert Herron
City Manager
City of Wheeling
1500 Chapline Street
Wheeling, WV 26003

Dear Mr. Herron:

Fiscal 2016-17 Budget Submission

I am submitting the FY 2016-17 budget proposal for the Wheeling Police Department. This submission again contains a recommended 5% pay increase for all employees of the department. This proposed increase in salaries is based upon the problems experienced in filling existing vacancies. These vacancies and the previous reduction in staffing have been very taxing on our department. I am proud of the attitude and work ethic displayed during these difficult times. Members of the WPD received pay adjustments during the last fiscal year, and this additional proposed increase will solidify the Wheeling Police Department as an attractive employer within law enforcement circles region wide.

Review of crime statistics for our city compared to the previous calendar year saw a 12% reduction in total calls for service in 2015. Group A offenses were down 2% and Group B offenses were down 9%. Total arrests were down 24%, criminal citations down 36%, and traffic citations down by 24%. A closer review of Group A offenses saw a decrease in Assaults (7%), Larcenies (10%), and Street-level drug offenses by (15%). It should be noted though that the Street-level Drug Offense category does not include statistics produced by the Ohio Valley Drug Task Force. Increases in Group A offenses included Burglaries (14%), Vandalism (8%), Fraud (48%), and Robberies which doubled from 17 in 2014 to 35 in 2015. I believe that these figures are again indicative of the recent reduction in the work force, the multiple vacancies that have remained throughout the year, as well as the continued epidemic our communities are seeing with illegal narcotics. This fact is the primary driving force on our crime.

Despite these numbers, I remain positive regarding the safety of those who live, work, and play in the City of Wheeling. It truly is a safe area and, as an organization, we need to continue our efforts daily. As an organization, we need to incorporate modern technology and tactics to continue the fight against our crime and quality of life issues. As an organization, we need to continue to train on the important issues that are affecting law enforcement agencies across the country, we need to properly equip our officers to be as safe as possible, and we need to continue to engage the community as a partner in order to make Wheeling even safer. This budget proposal will spell out recommendations to do just that.

Our contracted grant writers have been a very successful addition to the Wheeling Police Department. We are continually grateful for the impacts made by grant funding and these positions have continued those opportunities. Moving forward, our grant writers will continue to seek ways to enhance the funding of the WPD. For example, this budget proposal will include a

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\$30,000 increase to the Ballistic Vest line item. However, I am confident that research may locate a grant that can assist in this area; but this proposal is planned as if these grants were unavailable. In 2016 some 50 or 60 current ballistic vests will expire per Department of Justice Standards and will need replaced at roughly \$600 apiece. Our grant writers will also be attempting to secure funding in a variety of other areas.

As we move into the new fiscal year and guided by our Strategic Plan, two new civilian positions are being proposed. The first is geared to the partnership with our constituents and the use of social media. A Public Information Officer is being proposed. This PIO will report directly to the Chief of Police and manage the flow of all media releases and inquiries. In addition, that person will create and manage social media directly tied to the Wheeling Police Department. This position is paramount to the success of our department and is the answer to providing timely and detailed information to our community.

The second civilian position being proposed is a Crime Analyst. For 3.5 years now, I have been tasking District Commanders with gathering data that is pertinent to our CompStat process. This analyst position will free up those Commanders positions to supervise and manage their respective divisions and provide detailed information on crime trends, hot spots, and related information to the entire department.

We are respectfully requesting additions to several line items and a few reductions in others. First is a \$30,000 increase in the Ballistic Vest (Bullet Proof Vest) line item. This line item currently has a \$0 balance and was not funded this fiscal year. Grants have generally funded a large portion of our departments vest purchases. This funding will continue to be sought but has not been secured at this time. We have approximately 11 officers wearing vests that are set to expire shortly and another 35 during the latter part of 2016. Ballistic vests historically cost approximately \$600 per item.

Our next significant increase involves the Travel Expense line item. This line item is somewhat joined at the hip with our Special Schools-Training line item. At midpoint during the current fiscal year, we are at 74% expenditure on our Travel Expense line item, which is at \$25,000. The majority of these costs are associated with training. Minimal training opportunities exist locally; therefore, specialized training opportunities incur a cost, generally per diem, lodging, and fuel. Training is of paramount importance to any law enforcement agency, and we request that this line item be increased to \$40,000 to assure those opportunities exist.

The Wheeling Police Department is becoming more specialized. This is good thing as it provides opportunities for officers to enhance their skill sets. Even more beneficial is the quality of service provided to the citizens of Wheeling. Some of these specialized positions require the use of telephone technology or "SMART" phones. We currently provide select personnel with iPhones and I would like to increase this group of personnel. Currently, Detectives utilize personal phones while engaged in their work. This means that oftentimes those personal phones

could be subpoenaed and/or brought into the courtroom. Some personnel assigned to specialized units do not have SMART phones and are deprived of multiple applications that would enhance their role in such specialized areas as SWAT, Crisis Negotiations, Crash Reconstruction, and Investigations. I am respectfully requesting an \$8,000 increase to the Telephone-LD line item that is currently budgeted at \$15,000. This increase would cover the cost of an additional 16 phones.

The Directed Patrol line item is currently budgeted at \$20,600. Projected expenditures with this line item are to be slightly over budget. Directed patrol funds are utilized by District Commanders putting staff in calculated hot spots to address current crime trends and quality of life issues. This effort is beyond the regular work day, and this line item covers the overtime used. This approach is important to the Geographic Policing concept and our CompStat process and is used frequently. I am requesting this line item be increased by \$4,400 to \$25,000.

The Fairs and Festivals line item is currently budgeted at \$10,300. Analysis has shown that it takes in excess of \$30,000 to staff the many special events at Heritage Port and throughout the City annually. We are requesting this line item be increased by \$9,700 to \$20,000.

Finally, our new line item titled Specialization was a nice addition to our annual budget. The aforementioned specialized units utilize this line item for much-needed equipment or other items to enhance their unit's capabilities. We are asking for a slight increase of \$2,000 in this line item to total \$8000.

Our Capital Outlay requests are again significant but involve enhanced technology and equipment that will make working smarter and not harder a reality. At a high priority is the ATACRAIDS software program. This program from Bair Analytics is a desktop analytics that supports our CompStat process and Intelligence-led policing efforts. This software includes RAIDS Online, a web-based public crime mapping solution that allows law enforcement to share crime data with the public through an easy-to-use online crime map and analytics dashboard. The cost of this package is \$12,000 annually.

A second Capital Outlay is the Diversified Storage Solutions/Spacesaver Unit for Evidence Storage. This storage unit system was identified by Detective Sergeant McKenzie after attending a training for those responsible for evidence storage. Evidence storage is a huge liability area and the WPD has more than outgrown its space. This storage system is essentially on "rollers" and would replace the current basic shelf system. This is a one-time cost of \$40,148.

An additional Outlay directed towards evidence is the EvidencOnQ software program. This software program solution is geared toward improving the systems of logging, tracking, storing, and destruction of evidence. This software is designed to minimize the possibility of evidence being misplaced, chain of custody concerns, and the failures that soon follow when this important component of our agency is breached or not beyond reproach.

Identified on our Strategic Plan is the need to reduce traffic crashes within city limits. We know that speed and congestion contribute to these crashes. We routinely receive complaints about speeding and have nothing to go on than the word of the resident. That word is sometimes disputed or speeding may have a different meaning to some. The StatTrak Data Collector is a covert monitoring system that can be deployed to give you accurate information on a particular street or area that includes the numbers of vehicles, top speeds, and a variety of averages. This truly allows you to see where your problem areas are and resources can be directed to those locations. One StatTrak Data Collector with a 5 watt solar panel costs \$3,300 per unit.

A digital display rangefinder is requested by the Crash Reconstruction officers. Precisely measuring a crash scene is necessary in order to complete a full and accurate reconstruction. The type of laser rangefinder the Crash Reconstruction officers are requesting has a digital measurement displayed by .1 of a foot. Measuring the large area of a crash scene with a laser greatly reduces the time that the affected roadway must be closed. Measuring the same large area with a manual "roll out" type of tape measures is not only more time consuming, but the accuracy is affected by obstacles in the roadway and environmental issues such as wind and snow. The type of laser I have selected also has the ability to determine the speed of moving vehicles. This additional benefit can be used for speed enforcement on the Reconstruction officers' normal patrol duties. This requested capital outlay costs \$2,000 per unit and is available at Kustom Signal.

Again on the Outlay list is the need for a police shooting range/training facility. Access to a facility of this nature would eliminate some overtime and significantly enhance our training capabilities as well as eliminate fees associated with the current system of using private clubs.

Several fleet requests remain on the Capital Outlay list of priorities. It costs roughly \$21,000 to outfit each police vehicle with cameras, radars, radios, and so on. This is an estimated annual cost as the vehicles are not always compatible with equipment previously used in the police fleet. The Wheeling Police Department historically requests to purchase 4 vehicles. This year we will be requesting 5 with the fifth one to be assigned to the recently expanded K9 Unit. Additionally, the Wheeling Police is in search of specialty vehicles to be assigned to our SWAT team and Crisis Negotiations Team. No vehicles currently exist to store equipment and transport team members. Finally, a prisoner transport van remains on the list of specialty fleet needs.

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I am enclosing our Strategic Plan (Goals and Objectives), the Line Item Budget Request Form, the Capital Outlay Schedule, the Program Justification Form, and other supporting documents. I am looking forward to meeting with you to further examine and discuss our budget proposal. Please do not hesitate to contact me should you have any questions or needs prior to that meeting.

Sincerely,


R. Shawn Schwertfeger
Chief of Police

RSS/kg

Enclosures

Wheeling Police Department Strategic Plan 2016

1. Reduce Crime and the Enhance Public Safety

- Crime Free Multi-Housing Program (P-4) -- Chief Schwertfeger
- Transport Van (P-2) -- Sergeant Noice/Grants
- Expand Traffic Unit (P-4) -- Chief Schwertfeger
- Reduce motor vehicle accidents within the City by 20% during 2016
 - Identify location and causation factors
 - Enforcement blitz
 - Education campaign
 - Enhance traffic unit
- Reduction in crime/Quality of Life issues in Downtown/Market Street (P-1)
 - Initiative) Creation of a Business Coalition
 - Initiative) Enforcement Operations
- Reduction in Panhandling (P-3)
- Enhancement of Vicious Dog Ordinance/Program (P-3) – Sergeant Gittings

2. Enhance Community Outreach

- Crisis Intervention Training (P-1) – Schwertfeger/Miller/Kepreos
- Social Media for WPD (P-4) -- Chief Schwertfeger
- Neighborhood Resource Unit (P-4) – Chief Schwertfeger
- Creation and Implementation of a Police Explorer Program (P-2) – Chief Schwertfeger

3. Increase Efficiency

- False Alarm Program (P-1) – Lieutenant Redford
- Crime Analyst (P-4) – Chief Schwertfeger
- Public Information Officer (P-4) – Chief Schwertfeger
- New Police Department Facility (P-3) – Chief Schwertfeger
- Specialized Vehicles (SWAT, CNT) (P-2) – Schwertfeger/Noice/Grants
- Reduction in number of outstanding warrants held by WPD (P-2)
- Tow/Impound protocol and facilities (P-4)
- Online Reporting Program (P-3) No assignment

4. Emergency Preparedness

- Regional Command Vehicle Operations (P-2) – Sergeant Roxby
- Police Firing Range/Training Facility (P-1) - Sergeant Noice
- Drivers Training Team (COMPLETED)
- Explosive Ordinance Team (P-4) – Chief Schwertfeger/Officer Pugh
- Creation of a CIVIL DISTURBANCE UNIT (P-3) – No Assignment

Strategic Plan 2016
Continued

5. Occupational Safety and Wellness

- Wellness Program (P-2) - Lieutenant Marriner
- Internal Facility/ Security (P-1) - Sergeant McKenzie
 - Initiative) Window film upgrades
 - Initiative) New door in work area
 - Initiative) Issued identification for VISITORS
 - Initiative) Improvements to work area
- Police Chaplain Program (P-5) – No assignment
- Acquisition of Gas Masks (P-4) – No assignment

**City of Wheeling – Departmental Budget Request
Fiscal Year 2016-17**

Department/Division Head: R. Shawn Schwertfeger

Department/Division: Police

Line Item (Number and Title)	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increase/ Decrease	Approved by City Manager
Deputy Chief 4700 10 1221	51,998		Wage requests based on a 5% increase	54,598	+2600	
Police Chief 4700 10 1222	75,013			78,764	+3751	
Sr. Staff 4700 10 1317	0			0		
Admin. Asst. 4700 10 1318	32,572			34,201	+1629	
Staff Associate 4700 10 1324	27,780			29,169	+1389	
Office Specialist 4700 10 1325	10,400		Part-time position	10,400	+10,400	
Civ. Intake Coord. 4700 10 1328	0			0		
PO I (17) 4700 10 1508	650,219			682,730	+32,511	
PO II (15) 4700 10 1509	602,442			632,564	+30,122	
SGT. (20) 4700 10 1510	900,138			945,145	+45,007	
LT. (4) 4700 10 1511	193,867			203,560	+9693	
Directed Patrols 4700 10 1513	20,600			25,000	+4400	
Fairs & Festivals 4700 10 1514	10,300			20,000	+9700	
Public Information Off. (PIO) 4700 10 XXXX	0		New position	35,000	+35,000	
Crime Analyst 4700 10 XXXX	0		New position	35,000	+35,000	
Crossing Guards (3) 4700 10 1516	15,782		Increase in minimum wage	17,500	+1718	

*The Highway Safety position is no longer paid from the General Fund.

**City of Wheeling – Departmental Budget Request
Fiscal Year 2016-17**

Department/Division Head: R. Shawn Schwertfeger

Department/Division: Police

Line Item (Number and Title)	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increase/ Decrease	Approved by City Manager
CPLs. (15)	631,241			662,803	+31,562	
Attendance Bonus	44,400			44,400		
Civilian Intake (4)	120,360			126,378	+6018	
Canine Compensation	16,450		Increase in minimum wage and additional K-9 officer	23,888	+7438	
Social Security	820			820		
Overtime	282,050			282,050		
Longevity	41,371			41,371		
Police Pension	2,130,655		Based on a 5% increase	2,237,188	+106,533	
Supp. Pension Contrib.	0			0		
Police Pension-State	30,000			30,000		
Eye-Dental-Life Ins.	79,886			79,886		
Hospitalization	727,520			727,520		
Medicare Contrib.	53,788			53,788		
CDBG Reimbursement	0			0		
Comm. Maint. Contract	55,000			55,000		
Copy Machine	6,500			6,500		
Equipment Maintenance	15,000			15,000		

**City of Wheeling – Departmental Budget Request
Fiscal Year 2016-17**

Department/Division: Police

Department/Division Head: R. Shawn Schwertfeger

Line Item (Number and Title)	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increase/ Decrease	Approved by City Manager
Harley Motorcycles 4700 20 2125	6,000			6,000		
Investigations 4700 20 2132	10,000			10,000		
Insurance 4700 20 2134	197,987			197,987		
Membership Dues 4700 20 2138	2,000			2,000		
Police Parking 4700 20 2143	1,300			1,300		
Tech. Ref. & Services 4700 20 2149	25,000			25,000		
Travel Expenses 4700 20 2153	25,000			40,000	+15,000	
Spec. Schools-Training 4700 20 2162	40,000			35,000	-5,000	
New Hires-Training 4700 20 2163	15,000			15,000		
Utilities 4700 20 2167	2,500			2,500		
Worker's Comp. 4700 20 2171	72,000			72,000		
Telephone-LD Chgs. 4700 20 2173	15,000			23,000	+8,000	
Legal Expenses 4700 20 2176	20,000			20,000		
Postage 4700 20 3146	2,500			2,500		
Drug Task Force Grant 4700 20 3147	7,500			7,500		
K-9 Maintenance 4700 20 3148	17,500			17,500		

**City of Wheeling – Departmental Budget Request
Fiscal Year 2016-17**

Department/Division Head: R. Shawn Schwertfeger

Department/Division: Police

Line Item (Number and Title)	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increase/ Decrease	Approved by City Manager
SWAT Team Expenses 4700 20 3149	10,000			10,000		
Specialization 4700 20 3150	6,000			8,000	+2,000	
Grant Writers 4700 20 3160	12,000		Contracted Service	9,000	-3,000	
Damaged Cloth. Exp. 4700 30 2110	10,000			10,000		
Clothing Allowance 4700 30 2112	50,000			50,000		
Bullet Proof Vest 4700 20 2114	0			30,000	+30,000	
Ammunition & Targets 4700 30 3102	35,000			35,000		
Gas-Diesel-Oil 4700 30 3124	215,000			200,000	-15,000	
Office Supplies 4700 30 3135	20,000			20,000		
Photo-Fingerprinting 4700 30 3140	5,000			5,000		
Traffic Supplies 4700 30 3179	6,000			6,000		
DARE Supplies 4700 30 3180	3,324			3,324		
Police Vehicles 2012-13 4796 40 9090	60,344		End of Payment Period	0	-60,344	
Police Vehicles 2013-14 4796 40 9095	51,604		End of Payment Period	0	-51,604	
Police Vehicles 2014-15 4796 40 9097	77,000		3 annual payments	77,000		
Police Vehicles 2015-16 4796 40 9098	52,000		“	52,000		
Police Vehicles 2016-17 4796 40 9100	0		“	54,000	+54,000	

**City of Wheeling – Departmental Budget Request
Fiscal Year 2016-17**

Department/Division: Police **Department/Division Head: R. Shawn Schwertfeger**

Line Item (Number and Title)	Budget Current Year	Proposed Base	New Projects and Capital Outlay	Budget Request	Increase/ Decrease	Approved by City Manager
Outfitting of 5 police vehicles xxx xx xxxx	0			100,820	+100,825	
Grant 2013-DJ-BX-0317 4700 40 4013	11,393		End of Grant Period	0	-11,393	
Grant 2014-DJ-BX-0308 4700 40 4015	34,832		Funds to be expended	18,832	-16,000	
Def. Comp. 457 Contrib 4700 50 2174	4,400			4,400		
Contribution to C.E.R.F. 4700 50 5126	0			0		

Wheeling Police Department FY 2016-2017 Budget Increase Justifications

Proposed Increases

Personnel/Wages (Various Line Items)

All positions reflect a 5% pay increase. In 2015 all positions below the rank of Chief received pay adjustments. This was unprecedented and very much appreciated. With that pay increase, the Wheeling Police Department is near the top of law enforcement pay scales among local law enforcement agencies. A 5% pay increase will solidify that fact and would come at an extremely important time. We currently have and have maintained 5 to 6 vacancies. Our last Police Civil Service list only contained 11 names and, as of this proposal, only one of those 11 has been hired. During a time nationwide where law enforcement has been somewhat demonized, interest in the law enforcement profession continues on a downward trend. The Wheeling Police Department will again be testing for police officers in March and pay scales that appropriately represent the busiest and largest police agency in the area will go a long way towards producing interest in this career path and help us retain our current employees.

Bullet Proof Vest (4700 30 2114)

This line item has a current balance of \$0 and was not funded during the current fiscal year. Per United States Department of Justice (DOJ) standards, we have 11 officers who are in immediate need of ballistic vests due to the expiration of current issued vests. An additional 35 officers will have their ballistic vests expire later this calendar year. Ballistic vests cost roughly \$600 per unit. Grants have been available in the past to assist funding these items and will be sought again. However, I can't guarantee that a funding source will be located and we need to plan accordingly. I have asked for \$30,000 be added to this line item to fund ballistic vests for our sworn staff.

Travel Expenses (4700 20 2153)

I am asking for an increase of \$15,000 in this line item. This line item is closely watched and frequently used. Travel expenses cover mostly travel for staff to attend training out of the area. There are limited training opportunities locally, and our officers frequently travel to attend training or conferences to enhance their skill set. Other travel includes job fairs, funerals, extradition, and so on. So far this FY, we are at 74% expenditure on this line item. Our Special Schools – Training line item (4700 20 2162) is currently at 30% expenditure on a \$40,000 budget. We are asking for the increase in travel and a slight reduction in Special Schools – Training. This will equalize the two costs that are both highly important and frequently utilized.

Budget Increase Justifications Continued

Telephone – LD CHGS. (4700 20 2173)

An \$8,000 increase is proposed here. This recommendation is to purchase 16 SMART phones for sworn staff. As we continue to further specialize, our professional officers are responding to more and more complex incidents. We have SWAT operators and supervisors that need to access maps and other data quickly, communicate with each other, and utilize ever-increasing technology to be as proficient as possible. Crash Reconstruction members, Detectives, and Crisis Negotiators are just a few of the specialized positions that require this technology. Finally, officers have been getting by in some cases with personal phones. These personal phones present a problem when involved in criminal or civil proceedings, and these personal phones are being subpoenaed into the record.

Directed Patrols (4700 10 1513)

Directed patrols are an important part of our department. With our reduced staffing levels, directed patrols help our Geographic Policing and CompStat processes be successful. Directed patrols fill those gaps where officers assigned to patrol can't due to call volume. Directed Patrols are utilized to address all current crime trends and quality-of-life issues that appear in the different communities. They can be in the form of surveillance, saturation patrols, or enforcement efforts and they are all effective. We are proposing a \$4,400 increase to this line item which is essentially paid in the form of overtime.

Fairs and Festivals (4700 10 1514)

Currently budgeted at \$10,300, our Fairs and Festival line item shows \$0 expenditures so far this FY. However, I know for a fact that this line item is requested to be drawn from when officers work City-sponsored and other events. For some reason, the draw down does not appear. Nonetheless, analysis has shown that in excess of \$30,000 is spent on officer overtime at these events each year. We are asking that this line item be increased by \$9,700 to \$20,000 to help cover those costs at our many fine events city wide.

Specialization (4700 20 3150)

This is our newest line item approved this FY. Specialization is utilized primarily for equipment for our many specialized teams and units beyond SWAT and Investigations. Units and teams such as the WPD Honor Guard, Bicycle Patrol, Crash Reconstruction Team, Crisis Negotiations Team, and our newly formed Civil Disturbance Unit need equipment and maintenance to keep them functional and state of the art. We respectfully propose this line item be increased by \$2,000 for the upcoming fiscal year.

**Budget Increase Justifications
Continued**

Proposed New Line Items (Civilian Staff Positions)

Public Information Officer (PIO)

This proposed new position is a high priority request. Multiple members of the WPD are responsible for contacts with the media, preparing and sharing media releases and other information. This “information” is important and is a vital component to having a successful police agency as well as an engaged public which is motivated to partner with our department. This proposed position will take on the media responsibilities. The position will develop and maintain positive working relationships with local, state, and national media organizations. The PIO will coordinate and implement public and transportation safety programs, materials, press conferences, media announcements, and news releases. He/she will also develop internal and external public relations efforts and projects for the Chief of Police, will oversee website, Facebook and Twitter accounts, and be responsible for information through those sites. This position will report directly to the Chief of Police.

I am proposing this position be paid an annual salary of \$35,000 and have education and experience similar to a bachelor’s degree in Public Relations, Journalism, or Communications from an accredited college or university with some experience in one of these careers. A job description can be provided in more detail.

Crime Analyst

This proposed new position will also be a civilian position with a proposed annual salary of \$35,000. A Crime Analyst is necessary as we move forward with our Geographic Policing, CompStat, and Intelligence-Led Policing efforts. A crime analyst prepares reports, monitors and predicts crime trends, and provides vital statistical information to supervisors and staff. This information is geared towards providing vital information to assist with the deployment of resources and is paramount to the success of our Geo Policing philosophies. This position along with our proposed software purchase will go a long way in providing officers and supervisors with a tool to combat crime trends.

**CITY OF WHEELING
CAPITAL EQUIPMENT OUTLAY SCHEDULE
FISCAL YEAR 2016-17**

**DEPARTMENT: POLICE
DIVISION:
FUND: GENERAL FUND**

Description	No. of Units	Unit Cost	Total Cost	Trade-in Value	Net Cost	Priority	Justification/Explanation
1	2	3	4	5	6	7	8
ATACRAIDS	1	12,000 (annually)	12,000 (annually)	0		1	Desktop analytics that will support CompStat and our Intelligence-led policing efforts
Diversified Storage Solutions/ Spacesaver Unit	1	40,148	40,148	0		2	To provide better storage for evidence
StatTrak Data Collector	1	3,300	3,300	0		3	To facilitate our ability to gather traffic data on speed and volume in different areas
Kustom Range Finder	1	2,000	2,000	0		4	A laser range finder to assist the Crash Reconstruction Team collect measurements at crash scenes
EvidenceOnQ	1	17,710	17,710	0		5	To enable the efficient submission, logging, tracking, and destruction of evidence
Prisoner Transport Van	1	65,000	65,000	0		6	To assure safe transport of prisoners to and from the Northern Regional Jail and to minimize personal injury and property damage
SWAT Van	1	50,000	50,000	0		7	To provide a secure and properly outfitted vehicle that is ready when the SWAT Team is called into action
CNT Van	1	40,000	40,000	0		8	To provide a secure and properly equipped vehicle that is ready when the Crisis Negotiation Team is called into action

*Number the priorities starting with 1 being the first priority, 2 the second priority and so on. There should only be one item per priority.

**CITY OF WHEELING
DEPARTMENTAL BUDGET REQUEST
FISCAL YEAR 2016-17**

**DEPARTMENT: POLICE
DIVISION:
FUND: GENERAL FUND (VARIOUS ACCOUNTS LISTED)**

PROGRAM	COST	PRIORITY	JUSTIFICATION/EXPLANATION
1	2	3	4
Range/Training Facility	40,000	1	To enhance the scope of the Firearms Training Unit and eliminate overtime by qualifying officers during regular work hours due to restrictions imposed by private clubs

Number the priorities starting with 1 being the first priority, 2 the second priority, and so on. There should only be one item per priority.



CONFIDENTIAL

January 19, 2016

Chief Schwertfeger
Wheeling Police Department

Dear Chief,

BAIR Analytics is providing this written quote detailing the costs for a proposed software licensing and software support agreement for the Wheeling Police Department.

Recommended Package

Based on your requirements, following is the recommended package that we believe meets the Wheeling Police Department's needs:

Item	List Price Per Item	Item Count	Total Price
ATACRAIDS (annual cost) Tier 2E - agency wide license	\$12,000	1	\$12,000
ATACRAIDS web based training	Included	1	Included
RMS Translation	<i>Included</i>		
Offender Translation	Included	1	Included
RAIDS Online Public Crime Map	Free	1	Free
		Total	\$12,000
Optional Items			
CAD Translation			\$2,400
Yearly Recurring Costs Highlighted in Blue			

PROPRIETARY AND CONFIDENTIAL

640 Plaza Drive, Suite 340, Highlands Ranch, Colorado 80129

Tel: 303.346.6000 | Fax: 303.346.6001 | Toll free: 800.380.1138 | www.bairanalytics.com

Software-as-a-Service (Saas)

ATACRAIDS

Web-based dashboard analytics, mapping and reporting secured for law enforcement and defense

ATACRAIDS is an easy-to-use online dashboard that provides regional and national crime data sharing and analysis for law enforcement and defense only. Users access a secured environment to map, analyze, report and download data from multiple jurisdictions. ATACRAIDS provides secured login access and individual user settings for an unlimited number of users for each agency. ATACRAIDS automatically geo-codes and analyzes crime data as it is imported into the system. The 12-month annual term starts after the completion of installation.

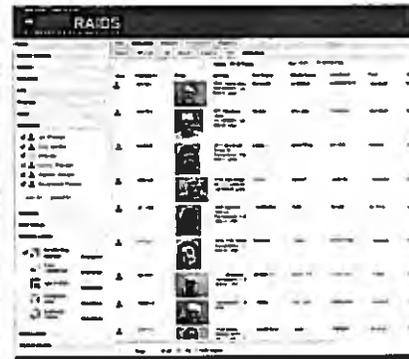
ATACRAIDS is configured to work with any RMS or data source through BAIR's Translation Service (*"Services" section in this proposal*). Your annual ATACRAIDS fee includes software upgrades and technical support for the Translation Software, data extraction, and other items installed by BAIR that improve data quality and continuity in the ATACRAIDS system.

ATACRAIDS – Offender Module

Module for viewing various offender data from ad-hoc sources in ATACRAIDS

The ATACRAIDS Offender Module will allow users to view offender data from various sources over existing ATACRAIDS data such as Calls for Service and Events (crimes). Data types available in the Offender Module will include Sex Offenders, Gang Members, Parolee/Probationers, Warrants, and Prolific Offenders. All of the analytical tools available in ATACRAIDS will apply to the Offender data such as density maps, analytics, and time comparison maps. These sources of data will be instrumental in suspect generation and identification and will overlay over any other data in ATACRAIDS.

	Sex Offender
	Gang Member
	Offender
	Prolific Offender
	Warrant/Wanted
	Probationer/Parolee



RAIDS Online

Web-based public crime mapping and anonymous tips provided at no cost to your agency

RAIDS Online works with any RMS to allow law enforcement to share crime data with the public through an easy-to-use online crime map and analytics dashboard. The data is displayed with 8 fields of limited offense information to protect victim privacy. This is a valuable tool for law enforcement to communicate crime activity to their citizens and the media. BAIR is offering RAIDS Online as a free service to any law enforcement agency who would like to participate.

Feature	Price
We don't sell your data	Free
Public-facing crime map and dashboard analytics	Free
Neighborhood watch emails & Anonymous web-based tips	Free

This in an open market item

Desktop Software

ATAC Workstation

Powerful desktop analytics supporting the intelligence-led policing efforts of your agency

ATAC Workstation provides powerful analytical tools, data integration, mapping and reporting capabilities to crime investigations and intelligence analyses. ATAC assists analysts in pattern identification, data mining, analysis and prediction of serial events, and communicating vital information efficiently.

The ATAC Workstation License entitles the user to deploy the ATAC Workstation software to any single workstation with availability restricted to agency employees. Multiple users are allowed at a single workstation. This license includes software upgrades and technical support.

- Unlimited email technical support
- Unlimited telephone technical support
- Unlimited minor upgrades with bug fixes and additional updates that enhance the usability of the software
- Unlimited major upgrades with additional modules and functionality that enhance the usability of the software

FOR THE PUBLIC

FOR COMMAND STAFF

FOR ANALYSTS



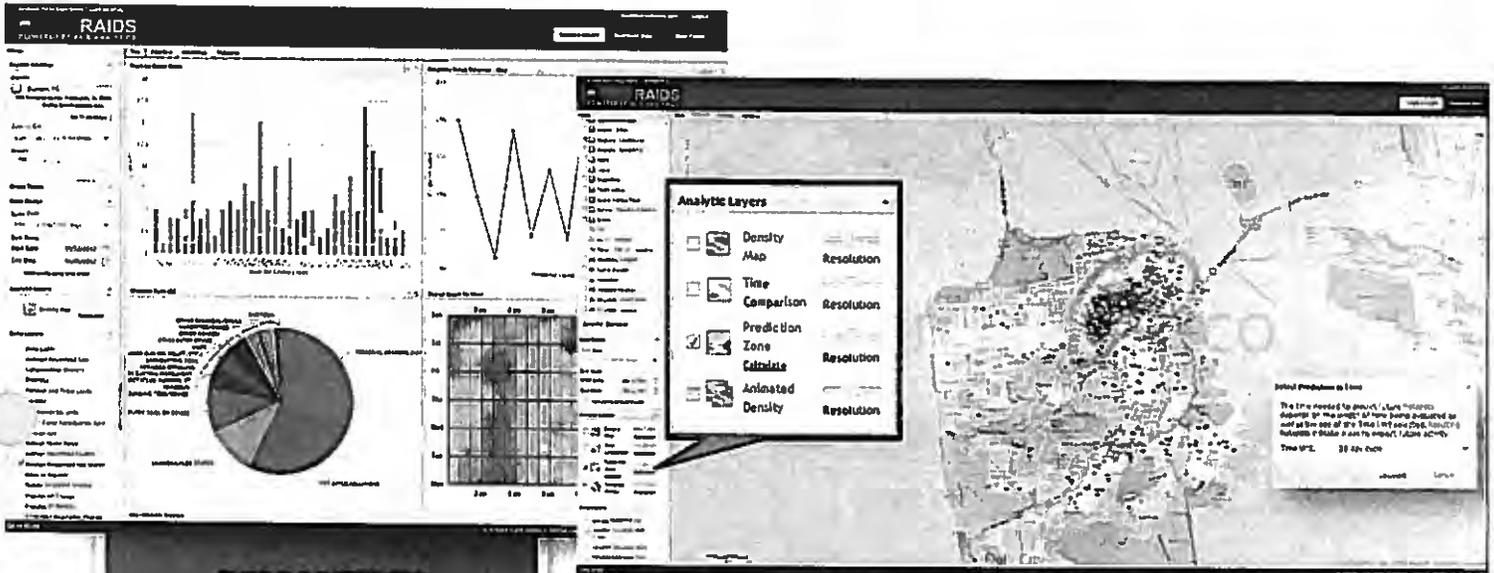
ATACRAIDS

Powered by LexisNexis®

WWW.BAIRANALYTICS.COM

Analysis and reporting for all levels of law enforcement

Powered by over 100 years of combined analytical experience



ANALYTICS FOR EVERYONE

Since 1997, BAIR has been the leader in providing analytical software and services to law enforcement, defense and private industry. ATACRAIDS helps you make more informed decisions about how to reduce crime in your city and communicate actionable information to all levels of your organization.

AMERICA'S FASTEST GROWING PRIVATE COMPANIES 2012

Inc. 500

Benefits for analysts & officers

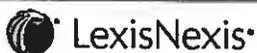
- 140 fields of data with narratives accessible anywhere, including internet-enabled patrol cars
- View crime and calls for service trends across borders
- Create, schedule and disseminate reports to other users through email
- Prioritize areas to look for a suspect with geographic profiling
- Connect the dots between events using link analysis

Benefits for command staff

- Predict where crime and calls for service will occur
- Time comparisons and animated hotspots over time
- Clean and accurate RMS and CAD information available to all levels of your organization
- Create and automate COMPSTAT and ad-hoc reports
- Always up-to-date, reliable, secure and scalable
- Dashboard analytics with over 100 charts and graphs

WWW.BAIRANALYTICS.COM

SALES@BAIRANALYTICS.COM | (800) 380-1138



FOR THE PUBLIC

FOR COMMAND STAFF

FOR ANALYSTS



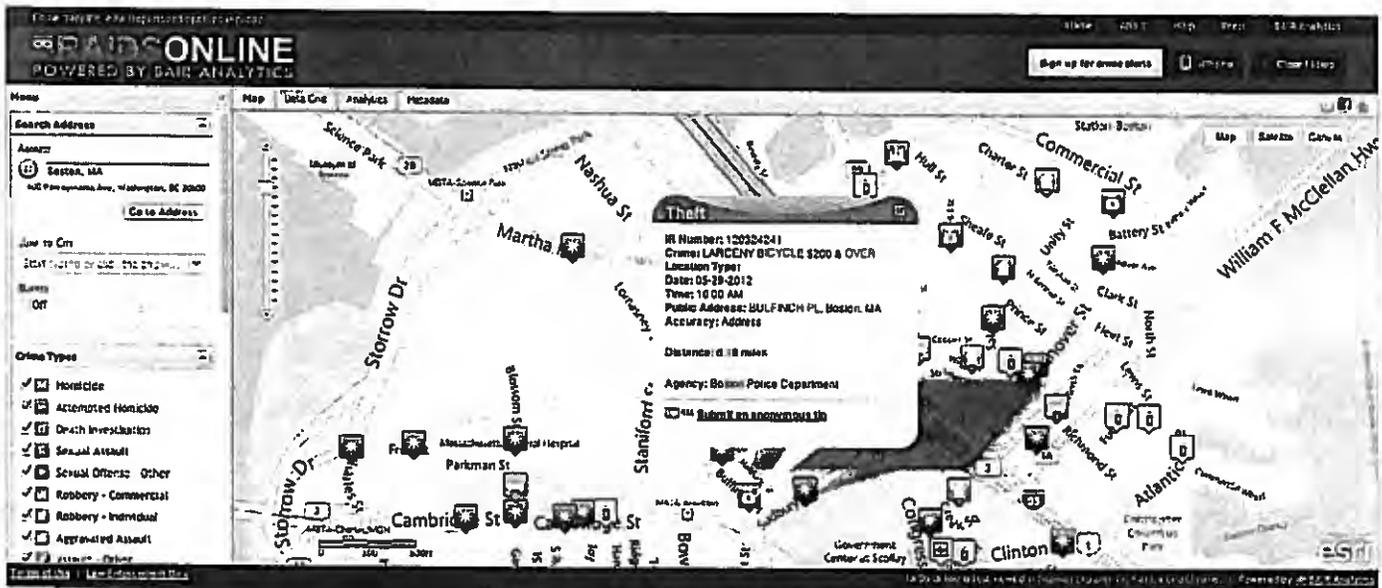
RAIDS ONLINE

Powered by LexisNexis®

WWW.RAIDSONLINE.COM
Free for everyone!

Crime maps, tips and alerts to connect with your community

Join the nation's fastest growing community policing solution



FREE FOR EVERYONE!

Due to BAIR's long history and diverse business experience, RAIDS Online is and always will be free to Law Enforcement and the communities they serve.



AMERICA'S
FASTEST
GROWING
PRIVATE
COMPANIES
2013

Inc.
500

Benefits for your department

- Reduce information requests
- Improve trust with data accuracy and transparency
- You control what is shared
- We will never sell your data
- Multi-agency data sharing
- Hotspot maps, COMPSTAT and dashboard analytics

Benefits for your community

- Easily search for information and view nearby crime activity
- Demographic and socio-economic layers show how crime relates to other factors
- Email neighborhood watch reports help the public stay safe
- Free RAIDS Online Mobile app
- View sex offenders near your home and business

WWW.BAIRANALYTICS.COM
SALES@BAIRANALYTICS.COM | (800) 380-1138

ABOUT US

WWW.BAIRANALYTICS.COM

Company Overview

BAIR Analytics is an analytical software and service company dedicated to providing public safety, national security and defense entities the innovative tools and subject-matter expertise needed to identify, analyze and resolve problems created by the actions of offenders and their networks that threaten our citizens, our communities and our nation.

Technical Capabilities

BAIR provides a unique balanced system of support for our customers in the realm of public safety, national security and national defense. The three complementary and symbiotic layers are:

Software

Innovative crime and threat analysis tools for public safety, national security, defense, and the private sector.

Training

Comprehensive curriculum and teaching system that is certified by government organizations, educational institutions and private industry.

Analytical Services

Onsite and reachback subject-matter experts with advanced technical skills necessary to provide direct support in Pattern & Predictive Analysis for its customers in the law enforcement, defense, intelligence and private security operating spaces.

Locations

Highlands Ranch, Colorado

640 Plaza Drive, Suite 340

Highlands Ranch, Colorado 80129

Reston, Virginia

11790 Sunrise Valley Drive

Reston, Virginia 20191



NORTHROP GRUMMAN



esri

Partner Network
Silver

BAE SYSTEMS



TARGET



Walmart
Save money. Live better.

AMERICA'S
FASTEST
GROWING
PRIVATE
COMPANIES
2012

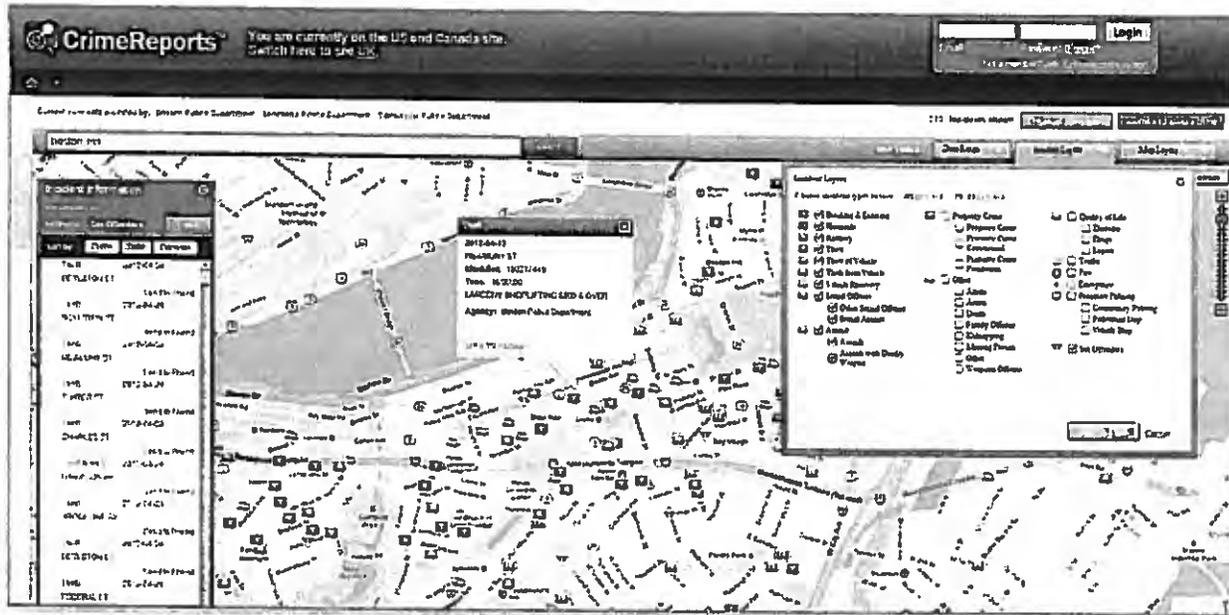
Inc.
50

COLORADO
COMPANIES TO WATCH



Inform, Educate, and Empower

CrimeReports increases community confidence in local law enforcement officials by providing a platform that gives agencies a channel to publish crime data, expand public information flow, and promote two-way dialogue with the citizens they serve.



Real Engagement

Raise the level of community awareness, confidence, and participation in fighting crime.

True Empowerment

Access real-time reporting and crime maps so staff has access anytime, anywhere.

Reportable ROI

Decrease media and citizen inquiries with crime publishing tools that spare precious agency resources.

Highlights



Crime Alerts and Updates

Citizens can sign up to receive official alerts from their local agency, as well as daily, weekly, or monthly updates on any number of crime types. Clear, transparent, and timely communication increases public confidence and reduces requests for information—saving your agency time and money.



Simple and Easy Integration

CrimeReports integrates with most RMS and CAD platforms on the market today. This allows agencies to normalize their data in order to show icons representing specific crime types on a map. And with automated synch functionality, the information on the CrimeReports map is always fresh and up-to-date.



Integrated Tip Submission

CrimeReports.com includes a tip submission tool built directly into the platform. Citizens can send tips related to crimes already listed on the map to aid investigations, as well as non-reported crimes. And while tips are anonymous and encrypted, agencies can communicate with the tipster through email to gain further information.



Custom Map Widget

Gain greater flexibility of information flow by adding the CrimeReports map directly to your Website—pre-zoomed to the exact geographical boundary lines you wish to show. Now you can communicate with your citizens through two channels: your own agency-controlled Website and CrimeReports.com.



Corporate Headquarters

11781 South Lone Peak Parkway, Suite 200, Draper UT 84020
Phone: 801.926.2700 | Fax: 801.399.5093
www.publicengines.com

www.crimereports.com

Features & Benefits

#1 Crime Map among Law Enforcement Agencies and the Public

CrimeReports allows you to increase the visibility of your agency's efficiency—improving public and media perception regarding the real strides being made in reducing crime.

SaaS Deployment

CrimeReports deploys in a SaaS environment for fast, Web-based setup—usually complete within 24 hours. No major IT initiatives required. No additional hardware to buy. No additional data entry required. And since it integrates directly with your RMS or CAD system, you can set it and forget it.

Real-time Data Feed

Reveal the most up-to-date crime information utilizing scheduled synch functionality. No need to wait for weekly or monthly reports. Active intelligence is now available to every staff member.



Online Administration Tools

Simple tools allow anyone to manage users, create beats, and add the agency's crime map directly to their Website.

Custom Narrative Fields

Increase agency transparency by providing the public with detailed information about each crime.

About PublicEngines

PublicEngines' mission is to help prevent, reduce, and solve crime with easy-to-use, cloud-based solutions that facilitate crime analysis, supply actionable intelligence and increase public engagement.

The company's products include CrimeReports—the #1 most popular online crime mapping solution available; CommandCentral—a rich, intuitive, and affordable crime analytics and data visualization engine; and TipSoft—the industry's most widely adopted anonymous crime tip submission and management platform.

PublicEngines services more than 2,500 customers worldwide. For more information about PublicEngines, please visit: www.PublicEngines.com.

© Copyright 2012 PublicEngines. All rights reserved.

CrimeReports is a registered trademark of PublicEngines. All other product and company names mentioned herein are trademarks or registered trademarks of their respective companies.



Mobile Applications - IOS

CrimeReports offers free mobile applications for phone and tablet devices so agencies can provide the public with anytime, anywhere access to crime maps and information.

Shape File Support

Segment your map into separate beats or zones in order to provide staff with crime map reports detailing the criminal activity that occurred during their off days.

CrimeReports Publishing

Automated crime publication keeps the public informed and reduces the need for information requests.

Sex Offender Data

Make the public more aware of sex offender locations through federally syndicated criminal sex offender information.

World-class Support

PublicEngines provides as much basic training as required for a successful deployment and also has advanced training available. Live support ensures quick resolution to questions or issues. And after hours on-call support is available for urgent matters.



Wheeling Police Department

Memorandum

1500 Chapline Street Wheeling, WV., 26003

TO: Chief Schwertfeger

FROM: Lt. Redford

DATE: January 4th, 2016

SUBJECT: StatTrak Data Collector

Chief,

I wanted to follow up on our discussion regarding the purchase of a StatTrak Data Collector.

I have attached a quote from All Traffic Solutions. The base price for one unit is \$2800.00 plus shipping. If we want to add the 5 watt solar panel which will extend the battery life, it is an additional \$500.00 for a total of \$3300.00.

I would like to request the purchase of at least one unit, preferably two units. I believe that this will help us identify hot spots as well as research complaints regarding speed.

If you have any questions, please feel free to contact me.

A handwritten signature in blue ink, appearing to be "R. Redford", is located at the bottom left of the page.

ALL TRAFFIC SOLUTIONS*A sign of the future.*

All Traffic Solutions
 Div of Intuitive Control Systems, LLC
 3100 Research Drive
 State College, PA 16801
 Phone: 814-237-9005
 Fax: 814-237-9006

Tax ID: 25-1887906

QUOTE Q-20628

DATE/TIME: 12/9/2015
 9:37:41 AM

PAGE
 NO: 1

Questions contact:
MANUFACTURER:
 All Traffic Solutions
 David Shepherd
 8142379005

Independent Sales Rep:

BILL TO:

Wheeling Police Department
 1500 Shapline Street
 Wheeling, WV 26003

SHIP TO:

Wheeling Police Department

Attn: Phil Redford

PAYMENT TERMS: Net 30 **CUSTOMER:** 203635 **CONTACT:** 304-234-3664

Net 30

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000877	StatTrak Data Collector, Traffic stats on up to 4 lanes approach or receding traffic	1.00	\$2,800.00	\$2,800.00
4000882	StatTrak Data Collector Solar Option, 5W solar panel, controller and bracket; Must be ordered with StatTrak	1.00	\$500.00	\$500.00
4000641	Shipping	1.00	\$40.00	\$40.00

Special Notes:

SALES**\$3,340.00****AMOUNT:****SHIPPING:****TOTAL:****\$3,340.00**

Duration: This quote is good for 60 days from date of issue.

Shipping Notes: Unless shipping charges are specifically indicated, prices are FOB factory. Shipping charges may apply

Taxes: Taxes are not included in quote. Please provide a tax exempt certificate or sales tax will be applied.

Warranty: Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Stat Trak

Traffic Stats Collector

ALL TRAFFIC SOLUTIONS

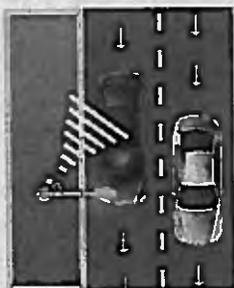


A sign of the future.™

Stat Trak is a fully integrated multi-lane, bi-directional traffic data gathering device. Designed with a microwave sensor, Stat Trak provides a turn-key solution to your traffic monitoring needs. Featuring small size, no hassle field setup, non-intrusive sensing technology, long range wireless connectivity and extremely low power, Stat Trak ensures operational safety during installation and data retrieval.

Features:

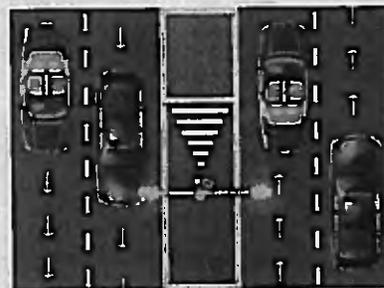
- **Easy Installation:** Fast & simple “point and go” installation. At just 3 lbs. the Stat Trak can be set up by a single person.
- **Advanced Analysis & Reports:** Unrestricted full-featured data analysis software is included with every device at no extra cost (85th Percentile, Speed Histogram & Average Speed Comparison to determine traffic patterns).
- **Geotagging:** With optional GPS, users can move Stat Trak from location to location before downloading all data sets and be confident that every data set will be properly associated with its location.
- **Storage:** On-board memory helps you record and store 100,000 individual vehicles and allows data to be downloaded in 2 minutes.
- **Power & Battery Life:** 2 weeks of run time with built-in rechargeable battery pack; unlimited run time with solar option even under cloudy and winter conditions.
- **Versatility:** Collect data in both directions in up to four lanes with a single device.



Unidirectional – Two incoming lanes with unit mounted on the side.



Bidirectional – One incoming/ one outgoing lane with unit mounted on the side.



Bidirectional – Two incoming/ two outgoing lanes with unit mounted in a median.

The lightweight Stat Trak is easy to transport and can be easily be mounted on just about anything. Say goodbye to road tubes!



Stat Trak

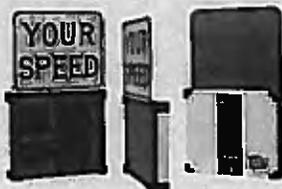
Traffic Stats Collector

Specifications:

- Weight:** 3 lbs. (1.4 Kg)
- Dimensions:** 6.8" (17 cm) h x 4.8" (12 cm) w x 5.3" (13 cm) d
- Target Tracking:** Multi-lane and bi-directional capabilities
- Accuracy:** 0.4% speed accuracy and up to 97% count accuracy
- Technology:** The built-in features and technologies keep the device ahead the competition.
- Range:** USB, long range (0.5 mile, line of sight) Bluetooth and RS232 interfaces
- Data Storage:** Record and store 100,000 individual vehicles in four lane bidirectional traffic. Data is downloaded in 2 minutes.
- Sensor:** 20° x 60° beam angle allows simultaneous tracking of multiple vehicles traveling in adjacent lanes and facilitates accurate counting. Doppler technology results in accurate speed readings.
- Options:** GPS (Geo-tagging) & Solar Power (24/7/365 operation); TraffiCloud remote management available winter 2014
- Temperature:** Operating ambient -4° to 140° F (-20° to +60° C) Non-operating -40° to 140° F (-20° to +60° C)
- Environmental:** Relative humidity up to 95% non-condensing. Weatherproof security on/off switch.
- Power:** 2 weeks of run time on built-in batteries and full autonomy with a small 5W solar panel.
- Certification:** License-free worldwide operation

About All Traffic Solutions:

All Traffic Solutions is the recognized leader in traffic calming devices and traffic safety equipment with equipment in all 50 states and over 20 other countries. We are the only manufacturer in the industry to offer 100% integrated cloud-based technology into our entire line of traffic calming signs and solutions that allow users to remotely manage their equipment from anywhere there is an internet connection.



Shield 12 Radar Speed Display



SpeedAlert 18 Radar Message Sign



SpeedAlert 24 Radar Message Sign mounted on ATS5 Trailer

866-366-6602 • alltrafficsolutions.com
3100 Research Drive, State College, PA 16801 • fax: 814-237-9006





All Your Traffic Equipment and Data in One Place at an Affordable Price!

PRODUCTS

SHIELD RADAR SPEED DISPLAYS

THE IDEAL SPEED DISPLAY WHEN PORTABILITY IS PARAMOUNT

- Extreme Portability; Lightest Sign Available
- Simple, Universal Mounting
- Available in 12" & 15" Digit Sizes

Starting at \$2,500



SPEEDALERT RADAR MESSAGE SIGNS

RADAR MESSAGE SIGNS COMBINE TRAFFIC CALMING & MESSAGES

- Speed Dependent Messaging
- Full Matrix Messages with Graphics
- Available in 18" & 24" Digit Sizes

Starting at \$4,000



INSTALERT VARIABLE MESSAGE SIGNS

DESIGNED FOR EASE & SPEED OF DEPLOYMENT

- IA24 Folds to Fit in the Trunk of a Vehicle
- Simple programming
- 18" & 24" Digits (Text & Graphics)

Starting at \$6,250



TRAFFICLOUD™ TRAFFIC SUITE

ALL THE FEATURES YOU NEED FOR EFFECTIVE & EFFICIENT TRAFFIC PROGRAM MANAGEMENT

Access data and change sign settings via:

- Internet
- Any Android Device
- Laptop or Bluetooth
- USB Portal



TRAFFIC MANAGEMENT TECHNOLOGY

DRAGONEYE LIDAR — ADVANCED ELECTRO-OPTICAL SENSOR SYSTEMS

- Rugged Shock-Resistant Construction
- Weighs Only 2.5 lbs. with Batteries
- Operates up to 32 Hours on Two C-cell Batteries

MSRP \$2,495



- Unique hand grip & rubber brow pad
- Weighs Only 1 lb. with Batteries
- Operates up to 16 Hours on Two Rechargeable AA Batteries
- Large View Finder

MSRP \$1,735



STATTRAK — RADAR-BASED COUNTING & STATISTIC GATHERING

- Weighs just 3 lbs.
- 2 Weeks of Battery Life/Solar Power Available
- Say Goodbye to Road Tubes

Starting at \$2,800



DEPLOY OUR SIGNS, THEN GO ONLINE

We are the only manufacturer in the industry to offer 100% integrated cloud-based technology into our entire line of traffic calming signs and solutions that allow users to remotely manage their equipment from anywhere there is an internet connection.

No more extra trips to the signs to change settings and messages, check batteries or download data.

SCHEDULE YOUR OWN PRODUCT DEMO

If your department is interested in a product demonstration or you would like to host a regional presentation, give me a call. I will be glad to conduct an on-site, hands-on session for you, your officers and constituents.

Learn more about our latest traffic management products and technology.

For more details, contact David Shepherd, All Traffic Solutions Territory Manager: AL, AR, FL, GA, KY, LA, MO, MS, NC, SC, TN, WV at 423-213-3617 or dshepherd@alltrafficsolutions.com.

TRADE IN, TRADE UP



We accept trade-ins from ANY MANUFACTURER enabling customers to update their traffic safety technology regardless of the trade's age or condition.



StatTrak Traffic Data Collector

StatTrak is a fully integrated multi-lane, bi-directional traffic data gathering device. Designed with a microwave sensor, StatTrak provides a turn-key solution to your traffic monitoring needs. Featuring small size, no hassle field setup, non-intrusive sensing technology, long range wireless connectivity and extremely low power, Stat Trak ensures operational safety during installation and data retrieval.

Product highlights

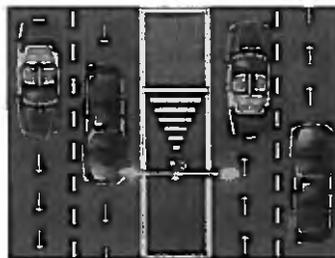
- **Easy Installation:** Fast & simple "point and go" installation. At just 3 lbs. the StatTrak can be set up by a single person.
- **Advanced Analysis & Reports:** Unrestricted full-featured data analysis software is included (85th Percentile, Speed Histogram & Average Speed Comparison to determine traffic patterns).
- **Geotagging:** With optional GPS, users can move StatTrak from location to location before downloading all data sets and be confident that every data set will be properly associated with its location.
- **Storage:** On-board memory helps you record and store 100,000 individual vehicles and allows data to be downloaded in 2 minutes.
- **Power & Battery Life:** 2 weeks of run time with built-in rechargeable battery pack; unlimited run time with solar option even under cloudy and winter conditions.
- **Versatility:** Collect data in both directions in up to four lanes with a single device.



Unidirectional – Two incoming lanes with unit mounted on the side.



Bidirectional – One incoming/ one outgoing lane with unit mounted on the side.



Bidirectional – Two incoming/ two outgoing lanes with unit mounted in a median.

Product specs

Weight - 3 lbs. (1.4 Kg)

Dimensions - 6.8" (17 cm) h x 4.8" (12 cm) w x 5.3" (13 cm) d

Target Tracking - Multi-lane and bi-directional capabilities

Accuracy - 0.4% speed accuracy and up to 97% count accuracy



TraffiCloud™

TRAFFICCLOUD™ COMPATIBLE

StatTrak combined with TraffiCloud™ capability allows users to automatically upload data right to their desktop and eliminate data file management resulting in increased efficiency and data accuracy. And, reports can be generated from any internet connected computer. *Data can also be retrieved locally.*

The lightweight StatTrak is easy to transport and can be easily be mounted on just about anything. Say goodbye to road tubes!



Wheeling Police Department
Detective Division

1500 Chapline Street
Wheeling, WV 26003

Office: (304) 234-3781
FAX: (304) 234-3885



MEMORANDUM

TO: Chief Schwertfeger

FROM: Sgt. Gregg McKenzie

DATE: 1-20-16

SUBJECT: Budget request

Chief,

I am requesting the following items for the Investigations Division for the up-coming year. This request is based on my attendance at the "Property and Evidence Management in Law Enforcement" class I attended on May 13-15, 2015. This class was sponsored by the International Association For Property and Evidence.

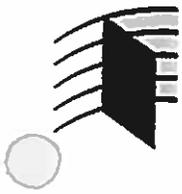
****Diversified Storage Solutions/Spacesaver Unit For Evidence Room**

This is a much more efficient and recommended evidence storage solution.

\$40,148.00

Total Budget Request

\$40,148.00



**CAPITOL
BUSINESS
INTERIORS**

P R O P O S A L

Capitol Business Interiors
953 Point Marion Road, Suite A
Morgantown, WV 26508
Phone: 304.284.0200
Fax: 304.284.0209

DATE: 12/17/15

TERMS: NET 15 DAYS

PROPOSAL FOR:

CITY OF WHEELING
1500 CHAPLINE STREET
WHEELING, WV 26003

BILL TO:

CITY OF WHEELING
1500 CHAPLINE STREET
WHEELING, WV 26003

PROPOSAL # 93456 PROJECT # 657-5 SALESPERSON: RENEE FINNERIN
CLIENT: 001376 PROPOSAL DESCRIPTION DIVERSIFIED STORAGE UNITS

CONTACT

PHONE

FAX#

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

#	QTY	PRODUCT #	DESCRIPTION	UNIT	EXTENDED
1	1	LOT	DIVERSIFIED STORAGE SOLUTIONS, INC SPACESANER UNIT FOR EVEDENCE ROOM. AS PER DRAWING ATTACHED THIS INCLUDES DELIVERY -INSTALLATION & FREIGHT.	40,148.00	40,148.00

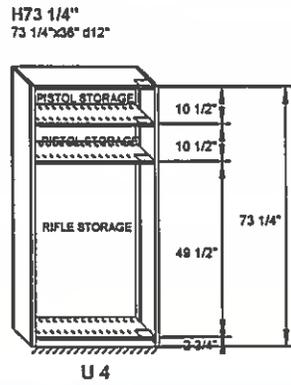
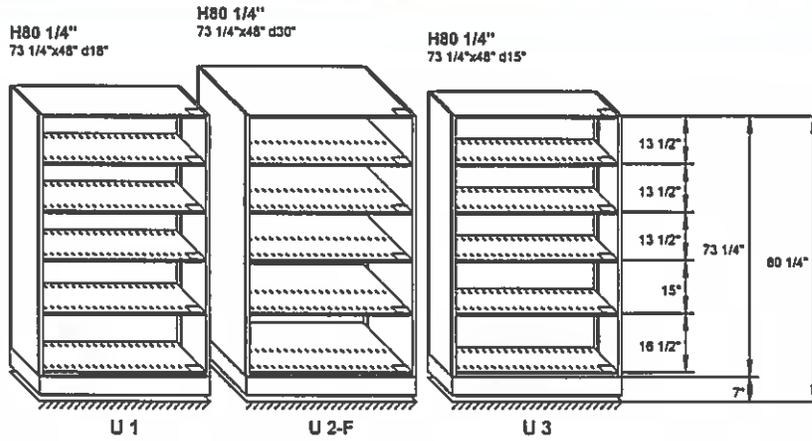
SUBTOTAL....: 40,148.00

ACCEPTED BY: _____

=====

TOTAL 40,148.00

SALESPERSON RENEE FINNERIN



Project Name: Wheeling Police

Salesperson:
STUART, ANDREW

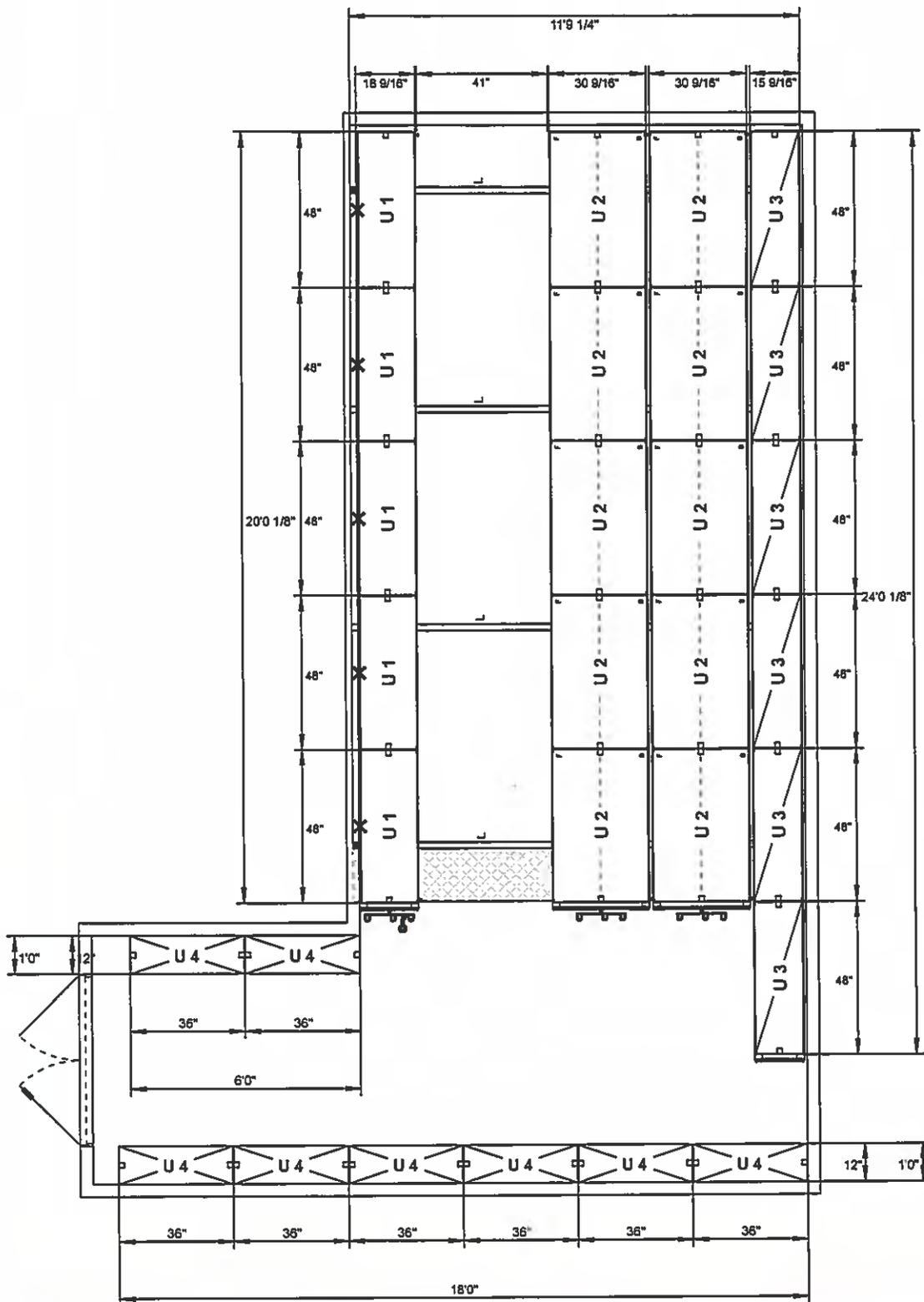
Scale
1:40

Drawn by:
KJM

Project #:
5034
Total Actual LFI:
7946 LFI
Date Printed:
12/02/2015

APPROVAL
This drawing Approved By:

Dated: _____



Project Name: **Wheeling Police**

Project #: **5034**

APPROVAL
This drawing Approved By: _____

Salesperson:
STUART, ANDREW

Scale
1/4" = 1'

Drawn by:
KJM

Total Actual LFI:
7946 LFI

Date Printed:
12/02/2015

Dated _____



TechData

WEAPONS RACK

WEAPONS RACK III

The Weapons Rack III design is a cost effective storage solution for long gun storage.

BENEFITS

1. Barrel rests are adjustable on 1-1/2 in. (38mm) increments, inside 4-post shelving uprights to accommodate a variety of weapon lengths and types.
2. The racks are an economical solution for long gun management and storage.
3. Weapons are easy to retrieve.
4. Racks can be configured for two levels of long gun storage.
5. Barrel contact areas are vinyl dipped in a special formula that is durable, yet safe enough for "museum" collection storage (i.e., war weapons).

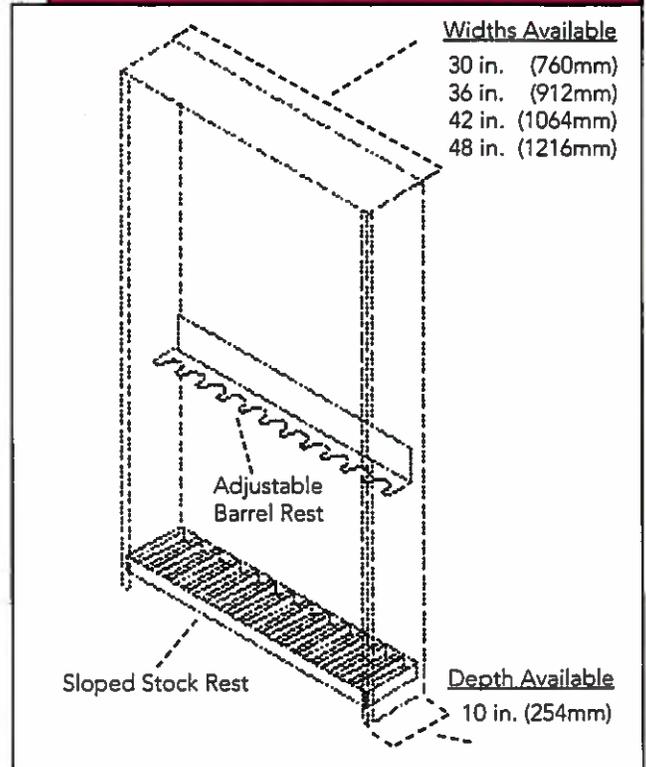
DESIGN AND CAPABILITIES

Racks are a two-piece design consisting of a sloped stock rest and a separate adjustable barrel rest. The barrel rest is painted powder-coat black and dipped in black vinyl coating to protect long gun barrels. The stock rest is available in any standard SSC powder-coat color.

APPLICATION

The Weapons Rack III is designed for use with Spacesaver 4-post shelving and uprights with a minimum depth of 10 in. (254mm). The Stock Rests must be placed at the rear of the upright and rest on the shelf.

Number of Weapons	Width
9	30 in.
11	36 in.
13	42 in.
15	48 in.



TECH SPECS

Weapons Rack III Specifications:

Stock rests and barrel rests shall be constructed of 14-gauge steel. Welded points shall be fusion welded for greater strength and rigidity. Stock rests and barrel rests shall be powder coated. Barrel rest contact areas shall be dipped in vinyl coating. Stock rests shall be sloped, prompting the weapons to lean back into the barrel rest. The stock of the weapons shall rest on rubber mats, fitted between the divider channels.

Specifications subject to change.



DESIGN SOLUTIONS

Website: www.spacesaver.com
E-mail: ssc@spacesaver.com



USA
1450 Janesville Avenue
Fort Atkinson, Wisconsin
53538-2798 USA
Telephone 920/563-6362
Toll Free 800/492-3434
Fax 920/563-2702

Canada
266 King Street East
Toronto, Ontario M5A 4L5
Telephone 416/360-1022
Toll Free 800/544-3679
Fax 416/360-7290

Europe
Commonwealth House
148-153 High Holborn
London WC1V 6PJ, UK
Telephone +44 (0)20 7404-7441
Fax +44 (0)20 7404-7442
Email sales@kiuk.co.uk

Pro-Lite+

Traffic Safety LIDAR



Pro-Lite+ delivers exceptional performance and target accuracy in a compact, binocular style form.

Fast, Target Specific Acquisition

- Head-Up display provides 1:1 viewing for safer, both-eyes-open operation
- Head-Up display minimizes eye fatigue
- Audio tone feedback indicates target acquisition
- Continuous tracking history



Portable and Easy to Use

- Small profile: only 1.3" high and 1.2 lbs. with batteries
- Simple 4-button user interface
- Selectable direction mode (approaching, receding or both)
- Min/Max range setting for school or workzone enforcement
- Stopwatch mode for average speed over distance
- Two (2) AA batteries
- Measurements both in HUD and rear display



Other Key Features

- Adjustable HUD brightness, backlight brightness and adjustable volume control
- Superb balance
- Inclement weather mode

Small profile

Rugged binocular form

Long run time with 2-AA batteries

Pro-Lite+

Traffic Safety LIDAR



Construction

- Lightweight and durable
- Glass fiber reinforced polycarbonate housing
- Protective overlays (housing and lenses) are Elastex polymer and the keypad is silicon rubber

Specifications

Speed accuracy:	+/- 1 mph (+/- 2km/h)
Speed range:	10 to 200 mph (16 to 320 km/h)
Range accuracy:	+/- 6" (+/- 0.15 cm)
Range resolution:	0.1 ft (0.1 m)
Range:	25 ft to 2,000 ft (7.6 m to 610 m)
Acquisition time:	0.3 seconds
Beam divergence:	<3 ft X 3 ft at 1,000 (<3 m X 3 m at 1,000 m)
Operating temp:	-22° F to + 140° F (30° C to + 60° C)
Power:	Two (2) AA batteries
I/O data port:	RS-232 serial port
Profile (H X W X L):	1.3" X 4.7" X 4.9" (3.3 cm X 11.9 cm X 12.4 cm)
Weight:	19 oz. (540 g)
Eye safety:	CDRH Class 1
IACP conforming product list	

Included

Pro-Lite+, lanyard, soft case, 2 AA batteries

Options

- PC to laser interface cable
- LaserStat traffic statistics software
- Lockable motorcycle holsters for multiple models
- Tripod

Portable, Easy to Use



Both eyes open operation



Better officer safety and situational awareness



No loss of peripheral vision



Pro-Lite+ - Intra Street - 1156A (PM) - 02/2015

2016 Crash Reconstruction Budget Request

Justification Sheet

Requested Safety Uniform

The Wheeling Police Department's Crash Reconstruction team requests the following uniform clothing. A roadway of some kind will be involved in the investigation. Vehicular traffic on these roadways are often restricted, but not stopped. Officer Safety on these roadways is a top priority. Currently, the Wheeling Police Department's crash reconstruction Officers do not have a dedicated uniform for off duty call-out responses.

1) High Visibility Winter Jacket

One item requested for a dedicated response uniform is a highly visible jacket. These types of jackets meet the American National Standard for High Visibility Safety Apparel referred to as ANSI/ISEA. The style of winter jacket I have selected meets the highest standard of ANSI/ISEA safety, level 3. The jacket I have selected also has a zip-out lightweight inner jacket which meets the ANSI/ISEA level 2 standard. This zip-out inner liner will add an additional temperature range for which this jacket will be utilized.

2) High Visibility Polo Shirt

A high visibility short sleeve polo shirt is requested to provide safety while working. The safety polo shirt I have selected meets the ANSI/ISEA level 2 standard. Additional reflective police identifying items are available, and were included in the price of the polo shirt.

3) Cargo Pants

A pair of dark cargo pants are requested for the crash reconstruction Officers. The areas where the reconstruction Officers are required to investigate are generally located in dirty conditions. A dedicated pair of cargo pants will allow them to remain part of this required uniform.

4) Digital Display Laser Rangefinder

A digital display rangefinder is requested by the crash reconstruction officers. Precisely measuring a crash scene is necessary in order to complete a full and accurate reconstruction. The type of laser rangefinder the crash reconstruction officers are requesting has a digital measurement displayed by .1 of a foot. Measuring the large area of a crash scene with a laser greatly reduces the time that the affected roadway must be closed. Measuring the same large area with a manual "roll out" type of tape measures is not only more time consuming, but the accuracy is affected by obstacles in the roadway, and environmental issues such as wind and snow. The type of laser I have selected also has the ability to determine the speed of moving vehicles. This additional benefit can be used for speed enforcement on the reconstruction officers normal patrol duties.

5) 2 Way Radios

When the reconstruction Officers investigate a crash scene, radio communication between the Officers is required over long distances while taking measurements. The reconstruction Officers are requesting small portable 2 way radios with earpieces which will make long distance communication between Officers easier without affective the Patrol Officers main radio communications. The 2 way radio's smaller size will also allow easier handing of the radios while investigating crash scenes.

6) Camera Tripod

The reconstruction Officers are requesting the same tripod used by the Detective Division. It is important to have a quality tripod to produce clear pictures that are required for crime scenes. Cheap tripods shake easily which would be counterproductive when using long exposure times to capture large accident scenes in low light conditions. The brand previously purchased by the Detective Division allows the user to take pictures in any position required to photograph evidence.

7) Camera Shutter Release

The reconstruction Officers are requesting a wireless camera shutter release. Any Nikon wireless shutter release will function with the reconstruction team's current Nikon brand camera. A shutter release is used when capturing pictures at long exposure times. Using the shutter release ensures the camera will be perfectly still to prevent blur and the user has ultimate control over the amount of light used in the picture. This is important because too much light, even in low light conditions, can wash out an image.

7) Measurement Materials/Computer Accessories

The reconstruction Officers are requesting the purchasing of additional marking agents to replace the materials routinely used during a crash investigation to mark significant locations in the crash scene. The reconstruction Officers are also requesting additional common measuring devices and computer accessories to facilitate the current measurement system used by Officers.

Additional Training Request

Justification Sheet

The reconstruction Officers request the following additional training to improve the current training level of the reconstruction team.

1) Total Station Training

The reconstruction Officers are requesting certified training for the Sokkia brand total station currently owned by the Wheeling Police Department. Certified total station training is required for the total station measurements to be accepted in a court of law. Costs for this training are to-be-determined for the most affordable, legally binding training.

2) Crush Damage Analysis Training

The reconstruction Officers request training in crush damage analysis. Crush is an additional training available for crash reconstructionists. This training allows the Officers to measure the damage to a vehicle and obtain a speed at impact from that calculated damage. Costs for this training are to be determined.

Personnel

The Wheeling PD's reconstruction team currently responds to incidents all across Ohio County due to the request of the Ohio County Sheriff's Office. Working with an outside agency adds much more demand for the reconstruction team's knowledge and training. The reconstruction team currently operates with a four person team. Due to availability conflicts, this four person team operates with two Officers being capable of responding to the majority of the calls. This training is very specialized, and a responding Patrol Officer is not trained and certified to complete the necessary reconstruction duties. Having an additional Officer assigned to the reconstruction team would be very valuable on responses. With the additional Officer comes the expense of basic reconstruction training.

Requested Item	# of Items	Price
Hi Vis safety jacket	4	\$200.00
Hi Vis safety polo shirt	4	\$85.00
Cargo pants	4	\$40.00
Digital display laser rangefinder	1	\$2,000.00
2 way radios	1	\$100.00
Camera tri pod	1	\$200.00
Camera shutter release	1	\$25.00
Measurement materials / Laptop accessories		\$200.00

Request Amount

Additional Description

\$800.00

\$340.00

\$160.00

\$2,000.00

\$100.00

\$200.00

\$25.00

\$200.00

ANSI level 3 winter jacket with zip-out lightweight ANSI level 2 inner
ANSI level 2 polo shirt including additional cost for WPD identifiers

Kustom Signal Pro Lite+ binocular style laser

Wheeling Police Department

1500 Chapline Street
Wheeling, WV 26003



Office: (304) 234-3708
FAX: (304) 234-3788

MEMORANDUM

TO: Chief Schwertfeger

FROM: Cpl Douglas J Howell

DATE: January 13, 2015

SUBJECT: 2016 – 2017 K-9 Budget Request

The Wheeling Police K-9 Unit is asking for \$17,500.00 for the 2015 – 2016 year.

Each K-9 has a maintenance cost of approximately \$1,700.00 per K-9. This includes vet visits, dog food, boarding, and any shots that need to be updated. This brings the total to \$8,500.00 for five K-9s.

Also the Wheeling Police K-9 Unit needs to keep new and properly maintained equipment. With an additional \$9,000.00 it will allow us to continue to train our K-9s properly. We will be able to buy new equipment and items that we may need.

With the additional funds we will be able to buy more supplies to store in the room out at the South Wheeling Satellite Office. This will also give us extra funds in case a K-9 needs surgery.

The K-9 unit needs to replace K93. We are asking for 2017 Ford SUV Interceptor. The Interceptor will come equipped with a K-9 insert with a prisoner transport with vehicle. The prisoner transport is very important so that the K-9 unit does not have to wait for another cruiser to arrive on scene when there is an arrest that is made. Also if we are able to transport our arrest it will not tie up two vehicles when an arrest is made. The approximate cost per vehicle is \$29,547.00. The price for the K-9 insert would be \$2,580.00 made by American Aluminum. The Staley's price for the Toughbook, radar, camera, radio, lights, sirens, and all the labor is \$13,441.00. The prices are based off of 2014 quote.

Unit 93 is a civilian model SUV that was not made for the wear and tear of police work. The list of problems with 93 are: Stalls at random times, Gas pedal stops working sometimes, will idle high and low while stopped, will take up to 5 minutes to start, A/C will stop working during the summer, errors will come up and then go away, back windows sometimes will not roll back up, and heat alarm not working properly.

Wheeling Police Internal Use Only – Use for any other purpose without permission of the Chief of Police is prohibited.

If we are awarded the grant from the Big Ben Foundation we will not need a new vehicle this year.

Thank you,

Cpl Douglas J Howell

Body Armor

	A	B	C	D	E	F
1	Name	Brand	Level	Issue	Expiration	Condition
2	Kimball	ABA	II	9/1/2007	9/1/2012	
3	Myers	FIRST CHOICE	IIIA	8/1/2008	8/1/2013	
4	Safreed	ABA	II	10/1/2009	10/1/2014	
5	McConnell	PACA	II	6/3/2010	6/3/2015	
6	Harris		II	8/30/2010	8/30/2015	
7	Hayes		II	8/30/2010	8/30/2015	
8	Roxby	GALLS	II	9/10/2010	9/10/2015	
9	Taylor	PACA	II	9/10/2010	9/10/2015	
10	Talkington, M.	GALLS	II	6/6/2011	6/6/2016	
11	Brantley	PRO TECH	II	11/2/2011	11/2/2016	
12	Somerville	PRO TECH	II	11/2/2011	11/2/2016	
13	Wilson	PRO TECH	II	1/25/2012	1/25/2017	
14	Ruby	PRO TECH	II	3/9/2012	3/9/2017	
15	Burke	PRO TECH	II	4/23/2012	4/23/2017	
16	Stipetich	PRO TECH	II	4/23/2012	4/23/2017	
17	Schwertfeger	GH	IIIA	5/2/2012	5/2/2017	
18	Kepreos		II	6/20/2012	6/20/2017	
19	Alderman	PRO TECH	II	8/16/2012	8/16/2017	
20	Anderson, M.	PRO TECH	II	8/16/2012	8/16/2017	
21	Black	PRO TECH	II	8/16/2012	8/16/2017	
22	Brammer	PRO TECH	II	8/16/2012	8/16/2017	
23	Chambers	PRO TECH	II	8/16/2012	8/16/2017	
24	Drahos	PRO TECH	II	8/16/2012	8/16/2017	
25	Finger	PRO TECH	II	8/16/2012	8/16/2017	
26	Gittings	PRO TECH	II	8/16/2012	8/16/2017	
27	Holmes	PRO TECH	II	8/16/2012	8/16/2017	
28	Howard, C.	PRO TECH	II	8/16/2012	8/16/2017	
29	Howard, T.	PRO TECH	II	8/16/2012	8/16/2017	
30	Howell	PRO TECH	II	8/16/2012	8/16/2017	
31	Jewell	PRO TECH	II	8/16/2012	8/16/2017	
32	Marriner	PRO TECH	II	8/16/2012	8/16/2017	
33	Martin	PRO TECH	II	8/16/2012	8/16/2017	
34	Miller, D.	PRO TECH	II	8/16/2012	8/16/2017	
35	Narehood	PRO TECH	II	8/16/2012	8/16/2017	
36	Noice	PRO TECH	II	8/16/2012	8/16/2017	
37	Nolan	PRO TECH	II	8/16/2012	8/16/2017	
38	Prager		II	8/16/2012	8/16/2017	
39	Raddish	PRO TECH	II	8/16/2012	8/16/2017	
40	Redford	PRO TECH	II	8/16/2012	8/16/2017	
41	Robbins		II	8/16/2012	8/16/2017	
42	Sanders	PRO TECH	II	8/16/2012	8/16/2017	
43	Schultz	PRO TECH	II	8/16/2012	8/16/2017	
44	Utt	PRO TECH	II	8/16/2012	8/16/2017	
45	Zinn	PRO TECH	II	8/16/2012	8/16/2017	
46	Adams	PRO TECH	II	10/20/2012	10/20/2017	

	A	B	C	D	E	F
47	Young		II	11/1/2012	11/1/2017	
48	Mull	GALLS	II	9/1/2013	9/1/2018	
49	Hupp	GALLS	II	9/20/2013	9/20/2018	
50	Lacava		II	9/20/2013	9/20/2018	
51	Scott	GALLS	II	12/17/2013	12/17/2018	
52	Ferrell		II	8/14/2014	8/14/2019	
53	Pugh	GALLS	II	11/24/2014	11/24/2019	
54	Campbell	GALLS	II	1/7/2015	1/7/2020	
55	Castilow		II	12/1/2015	12/1/2020	
56	Kuca, K.		II	12/1/2015	12/1/2020	
57	Mitchell		II	12/1/2015	12/1/2020	
58	Moore		II	12/1/2015	12/1/2020	
59	Haywood		II	2/1/2016	2/1/2021	
60	Anderson, N.	PRO TECH				
61	Criswell					
62	Davis K.		II			
63	Faldowski		II			
64	Griffith					
65	Kettler		II			
66	McKenzie					
67	Talkington, W.					
68	Ward					

Chief Schwertfeger

From: jsanders@wheelingpd.com
Sent: Wednesday, December 09, 2015 9:08 AM
To: schwerts@wheelingpd.com
Cc: mkimball@wheelingpd.com; predford@wheelingpd.com
Subject: CPA, NAV, and Traffic Info and Budget

Chief,

Sorry it has taken so long to get you this information. This is in response to request for division or unit budgets and information on those units.

First, I will start with the Citizens police Academy. In 2015 we had 1 class with 16 graduates in December 2015. That class was full of several great candidates for future Volunteer's and full of great people that will be positive PR for our Department. This was one of the most engaging classes I have been involved in, with the type and quantity of questions asked. In 2016 I hope to have 2 more classes with approximately 14-18 students in each. I would also like to work with you and Lt. Redford in creation and implementation of a Junior Citizen Police Academy and eventually an Explorers program.

As far as CPA Budget for 2016 I'd like to ask for approximately \$2,000 to fund purchase of shirts, materials for class, overtime, and any money associated with Graduation if the CPA Alumni cannot cover some of those expenses.

Our Neighborhood Assistant Volunteer Program saw the addition of 6 new members this year and we would love to continue to expand those numbers.

As in previous years our volunteers always rise to the occasion.

Constantly helping with clerical work, traffic assignments, special duties, checkpoints, sweeper, handicapped, and fire lane ticketing, as well as working to make the job of our police officers easier. Our 20 volunteers have logged over 2,800 hours and if they were paid at an officers rate it would have paid approximately \$60,000, which is almost 2 officers worth of work.

For a NAV budget I would also like to request \$5,000 for any uniform needs we have with current or new volunteers as well as the training and time spent on training of new volunteers.

As you know we are re-vamping our bicycle unit and have trained some new members. We have also now certified myself to train new cyclist. I am hoping to do a training class every year. We have also purchased new uniforms with some of our more productive members through a JAG grant, which we still have some money remaining. Whomever we decide to give bicycle certification to in early April, with your approval, we will order uniforms for. We did not work as many bicycle hours as we have done in the past, however when it was worked we received a lot of good feedback.

Hopefully as our departmental numbers expand so will our traffic unit, as you have said in several recent meetings. Traffic seems to be a major crime trend in our area with way too many vehicle crashes. After adding Pugh to traffic with myself and requiring mandatory Highway safety hopefully we will see a reduction in traffic crashes and poor driving. I have become the in house trainer for both RADAR and LASER and have implemented a new policy for daily testing our vehicle RADAR and handheld LASER units. Hopefully after training several un-certified members in RADAR and LASER we will also see an increase in speed enforcement. Also, with my training certification we will be able to hold statewide training and certify members of the state in RADAR and LASER and bring some income to the City.

I would like to bunch both Bicycle and Motor information into a "traffic"

budget request. The money requested will go toward maintenance for both types of bike. It will also go toward the purchase of new lighting systems for both types of bike and hopefully the purchase of 2 new bicycles. Also included would be push to talk adapters for the portable radios with helmet Mics on both the Motor and Spyder units. Also included with this request would be items needed for traffic, new LASERs, lighted wands, reflective gear, helmets, motor clothes, no parking signs and bags, etc...

I would like to request approximately \$15,000 for these above mentioned "traffic" items. I have CC D.C. Kimball and Lt. Redford on this for any further opinions on this matter.

As always if you have any questions on any of this or would like further discussion please advise me. Thank you for your time and attention as I know how busy you are.

Respectfully,

—

Cpl Joshua P. Sanders
Wheeling Police Department
1500 Chapline Street
304-234-2664
jsanders@wheelingpd.com



Wheeling Police Department

Media Release

1500 Chapline Street Wheeling, WV 26003

2015 City of Wheeling Crime Statistics

The Wheeling Police Department recently submitted our annual crime statistics to the West Virginia State Police per our Uniform Crime Reporting protocol. This data is compiled through the departments Records Management System (RMS).

Looking at the annual data, we continued to see downward trends as far as overall numbers in categories. During 2015 and compared to the previous year, we experienced an overall reduction in Total Calls for Service from 26,242 to 23,046, a 12% reduction. Group A offenses were down 2% and Group B offenses were down 9%. Total arrests were down 24%, criminal citations down 36% and traffic citations down 24%.

Closer review of Group A offenses saw a decrease in Assaults by 7% and a decrease in Larcenies by 10% and street level drug offenses by 15%. Unfortunately, large increases were noted in Burglaries (14%), Vandalism (8%), Fraud (48%), Robberies (101%) and Forcible Sex Offenses (32%).

Group B offenses were down nearly across the board, most notably a 34% decrease in DUI arrests. The largest increase in Group B offenses was reports/arrests in the Vagrancy category.

Not captured in this crime reporting format is automobile crashes. Although the numbers are still being analyzed, there were over 1,500 automobile crashes in Wheeling in 2015. A huge concern as it relates to personal injury and property damage.

Causation factors affecting these crime numbers would clearly be our areas drug problem and the multiple vacancies within the police department. Causation factors related to the automobile crashes would be speed, distracted and impaired driving.

The Wheeling Police Department works hard to assure our community is a safe one. Our strategic initiatives will reflect efforts to curb these increases and maintain the safety and security of our city.

Overall stats available upon request

Chief Shawn Schwertfeger
Wheeling Police Department