



# RECREATION DEPARTMENT

TOM BECHTEL, DIRECTOR  
(304) 234-3641



# CITY OF WHEELING RECREATION DEPARTMENT

---

51 Sixteenth Street, 3rd Floor  
Wheeling, WV 26003

20 January 2012

Mr. Robert Herron  
City Manager  
City of Wheeling  
1500 Chapline Street  
Wheeling, WV 26003

Bob:

The City of Wheeling Recreation Department just completed their 9th year of operating the J.B. Chambers Complex. The complex is a hub of constant activity from mid-March to nearly November 1.

In 2001, the complex was the site of a mere 125 games. The I-470 Ball Fields have been home to over 2,000 games and other activities in each of the past six seasons. A conservative estimate would be that there are over 150,000 players and fans which utilize the complex on a yearly basis. These are very impressive numbers for a facility that sat virtually unused in the 2000 season.

It is my belief and personal experience that Wheeling receives many positive accolades and good will from the complex and activities. The city is economically impacted by the complex. But in order to maintain the activities at the Chambers I-470 Complex we are, once again, forced to request new equipment in our budget. This will enable us to continue to operate this facility in a manner that showcases the ball fields to all those who travel the I-470 Interstate.

Since day one of our involvement at I-470 we have secured donations to improve the facility.

Examples:

- \*donation of large scoreboard on baseball field (\$20,000)
- \*donation of garage building including installation (estimated cost \$40,000)
- \*construction of dugouts, press box, scoreboard at Lisa's Field (project would have been \$150,000 if City paid for improvements)
- \*donations of Toro Field Groomer and Workman utility vehicle 2001 season (\$20,000)
- \*infield work on four fields in 2008 (estimated at \$5,000)
- \*two storage buildings donated (\$3,000)
- \*donation of sound system (\$3,000)
- \*\$5,000 grant from Pittsburgh Pirates
- \*patio project installed in 2009 & installation of sitting wall in 2010 (estimated cost of donated materials and labor \$7,000)

Mr. Robert Herron  
20 January 2011  
Page 2

**\*(NEW IN 2011)**

**\*\$8,000 donation for new scoreboard on Field #4**

**\*\$15,000 in donations for improvement to infield, outfield fencing + warning track**

**\*\$15,000 grant for Field #4 which will become available from the State of West Virginia this year.**

**\*Donation of materials for new dugouts on Field #1 (approximate \$10,000 value)**

Thus, in the year 2011, we have assisted in the raising of approximately \$48,000 in donations for improvements to the I-470 Complex. We are happy to report that we anticipate more donations towards Field #4 (Ben's Field) project this Spring.

We are trying to emphasize that we simply do not come to the city asking for a handout. We have worked tirelessly with the help of volunteers to make the J.B. Chambers Complex a facility to serve the entire community.

Our capital equipment request is for the replacement of the two workhorse vehicles at the complex. Both are on their last legs and in need of replacement. They have been heavily utilized for ten years. C.E.R.F. Funding of \$6,420 (for five years) will allow us to continue to maintain the complex to a quality level.

In 2012, we shall see the "Miracle League" Field come to fruition. Obviously, this will result in more work for our limited staff that are now paid \$8.00 per hour. Our request is for additional funding for these temporary workers. This increase would bring each part-time employee to \$10 per hour which is well below what a common laborer would make. Our two part-time workers are capable of performing many tasks such as plumbing, carpentry, electrical on any project that may need worked on without calling on a professional.

It is our opinion that the enclosed requests are only minimal budget requests. We are, therefore, asking that Council see fit to allocate the requested funding to operate this facility so that it can continue to be an outstanding beacon for the City of Wheeling. Like the Waterfront, Oglebay Park, Wheeling Island Race Track and Gaming Resort and Cabela's, we offer a Wheeling experience to many visitors who would not otherwise visit our fair city. In 2012, we are anticipating eleven tournaments on weekends that will feature teams from the Tri-State area and beyond. Many of these teams stay and/or dine in our fine city. In addition, Recreation Fall softball leagues play for nine weekends in the Fall and attract teams from the Tri-State area including Parkersburg, Clarksburg, Morgantown and Pittsburgh. The economic impact as well as good will that the J.B. Chambers Complex provides for Wheeling are immeasurable.

Mr. Robert Herron  
20 January 2012  
Page 3

Obviously, we are willing to discuss these issues at your convenience. We look forward to your favorable response to our requests and share with you our vision in providing the citizens of Wheeling a complex of which they may be proud.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom". The signature is written in a cursive, somewhat stylized font. A large, hand-drawn circle in black ink surrounds the signature and extends upwards to partially enclose the word "Sincerely,".

Thomas Bechtel, Director  
WHEELING RECREATION DEPT.

**CITY OF WHEELING  
DEPARTMENTAL BUDGET REQUEST  
FISCAL YEAR 2012-2013**

**DEPARTMENT/DIVISION: CHAMBERS I-470 BALLFIELDS**

**DEPARTMENT/DIVISION HEAD: TOM BECHTEL**

LINE ITEM	CURRENT YEAR	PROPOSED BASE	NEW PROJECTS	BUDGET REQUEST	INCRE/DECRE	APPROVED
CONCESSION MGR. 4907-10-1900	\$5,700	\$5,700		\$5,700		\$
SOCIAL SECURITY 4907-10-1902	\$0	\$0		\$0		\$
TEMPORARY SALARIES 4907-10-1904	\$28,000	\$28,000		\$34,000	INC. \$6,000	\$
CONCESSION EMPLOYEES 4907-10-1911	\$13,000	\$13,000		\$13,000		\$
MEDICARE CONTRIB. 4907-10-1924	\$1,880	\$1,880		\$2,701	INC. \$821	\$
CONCESSION EMPLOYEES 4907-10-4171	\$1,500	\$1,500		\$1,500		\$
UTILITIES 4907-20-2167	\$28,700	\$28,700		\$28,700		\$
GRASS CONTRACT/HERBICIDE 4907-20-2207	\$11,000	\$11,000		\$11,000		\$
CONSUMER SALES TAX 4907-20-3111	\$4,000	\$4,000		\$4,000		\$
CONCESSION SUPPLIES 4907-30-3110	\$40,000	\$40,000		\$40,000		\$
PROGRAM SUPPLIES 4907-30-3150	\$12,000	\$12,000		\$12,000		\$
CAPITAL OUTLAYS 4907-40-4151						\$
CONTRIB. TO C.E.R.F. 4907-50-5126						\$
CONCESSION MGR. 4907-10-4170	\$480	\$480		\$480		\$

**CITY OF WHEELING  
CAPITAL EQUIPMENT OUTLAY SCHEDULE  
FISCAL YEAR 2012 B 13**

**DEPARTMENT**  
**DIVISION:**  
**FUND:**

DESCRIPTION	NO. OF UNITS	UNIT COST	TOTAL COST	TRADE IN VALUE	NET COST	PRIORITY*	JUSTIFICATION/EXPLANATION
1	2	3	4	5	6	7	8
TORO INFIELD PLOW/ATTACHMENTS	1	\$23,500.	\$23,500			1	Both pieces of equipment are — years old + ARE IN dire need of replacement. Purchase would allow us to continue our present level of maintenance at the present, due to the age of machines they require extra maintenance
Kubota Rt V500 Utility Vehicle	1	\$8,600	\$8,600			2	
<b>TOTAL</b>							

\* Number the priorities starting with 1 being the first priority, 2 the second priority and so on. There should only be one item per priority.

CITY OF WHEELING  
 DEPARTMENTAL BUDGET REQUEST  
 FISCAL YEAR 2012 B 13

DEPARTMENT: CHAMBERS Complex  
 DIVISION:  
 FUND:

PROGRAM/PROJECT	COST	PRIORITY*	JUSTIFICATION/EXPLANATION
1	2	3	4
TORO INFIELD PLOW/ATTACHMENTS	\$ 23,5000	1	Both pieces of EQUIPMENT ARE _ YEARS OLD & ARE IN DIRE NEED OF REPLACEMENT. Purchase would allow us to continue our present level of maintenance. AT THE present, due to AGE OF MACHINES they REQUIRE EXTRA MAINTENANCE
Kubota RTV500 UTILITY Vehicle	\$ 8,600	2	

\* Number the priorities starting with 1 being the first priority, 2 the second priority and so on. There should only be one item per priority.



# CITY OF WHEELING RECREATION DEPARTMENT

---

51 Sixteenth Street, 3rd Floor  
Wheeling, WV 26003

**20 JANUARY 2012**

**TO: ROBERT HERRON, CITY MANAGER**

**FROM: TOM BECHTEL, RECREATION DIRECTOR**

**RE: 2012-2013 BUDGET**

Enclosed is the following information for the Recreation Department/Chambers I-470 Complex Fiscal Year Budgets for 2012-2013.

## **RECREATION DEPARTMENT**

- A. Budget Transmittal Letter
- B. Goals & Objectives
- C. Line Item Forms
- D. Budget Request

## **CHAMBERS I-470 COMPLEX**

- A. Budget Transmittal Letter
- B. Line Item Forms
- C. Budget Request



# CITY OF WHEELING RECREATION DEPARTMENT

---

51 Sixteenth Street, 3rd Floor  
Wheeling, WV 26003

20 January 2012

Mr. Robert Herron  
City Manager  
City of Wheeling  
1500 Chapline Street  
Wheeling, WV 26003

Mr. Herron

Once again our objective will be to provide recreational activities which will provide all-encompassing programs for the age 7 to 70 crowd. Our attempts are to provide diverse offerings for all ages and will be the guiding theme behind our programs. From the well-received softball-baseball-basketball-cheering clinics to the pee wee and learn to swim programs to the adult slo-pitch softball leagues, senior citizen swim program at our city pools - all reverberate our guiding theme.

After reviewing our goals for 2011, many of them surpassed even our expectations. We continued to offer many of the programs which surrounding communities in the Tri-State areas can only fantasize about. Our Family Fun Nights grew from three to four where over 1,000 citizens were treated to an evening of music, free swim, snacks and prizes at our pools. The Day Camp Program where children from every playground in Wheeling are bused by the Oglebay Trolley for a seven week program of park activities for free continues to prosper. The Nelson Jordan Center has expanded offerings in areas of pee-wee, small fry wrestling, youth basketball, teen dances, fitness training program and holiday celebrations. Our clinics and sports program continues to flourish from softball pitching and hitting, baseball, basketball and cheerleading. Our partnership with WVNCC continues to expand as the Fall basketball program which utilizes the volunteer basketball staff of Wheeling Central, Wheeling Park, Linsly and Bellaire St. John to provide a fun program of basketball to help the underprivileged youth of Wheeling.

Mr. Robert Herron  
20 January 2012  
Page 2

Our I-470 Fields served as the staging site for over 2,000 games from April to October. With added improvements like the handicapped accessible sidewalks and parking pads, and the addition of the "Miracle Field" have made the City of Wheeling I-470 Ballfields the crown jewel of city ballfields.

Sincerely,

Handwritten signature of Thomas Bechtel in black ink.

Thomas Bechtel, Director

WHEELING RECREATION DEPARTMENT

**2012-2013**  
**WHEELING RECREATION**  
**GOALS & OBJECTIVES**

1. To aid in the planning, supervision and implementation of the proposed East Wheeling Sports Complex project and to make the design a reality.
2. To update our "Summer of Fun" brochure making it available to all our city residents on line at the touch of a key pad. To make all our offerings available on line at [cityofwheeling.gov](http://cityofwheeling.gov) in updated fashion.
3. To work with organizers, developers and schedulers to help make the Miracle Field at I-470 for the special needs children maximized for its full potential.
4. To continue to fuel the vision for an expansion of the I-470 Complex to include one new field to house the overflow of games and activities.
5. To continue to staff and aid West Virginia's finest skate park.
6. To develop the possibilities for our City's youth at the Nelson Jordan Center by increasing the youth basketball teams, wrestling program and teen dances along with holiday celebrations, (Christmas, Thanksgiving, Halloween and Independence Day. To expand the women's fitness training classes and provide a work site for the Summer Job Youth Training Program.
7. To continue to secure the \$50,000 funding to complete the handicapped accessible concrete sidewalks and parking spaces for all fields at I-470 and to continue to update field #4 renovations.

**CITY OF WHEELING  
DEPARTMENTAL BUDGET REQUEST  
FISCAL YEAR 2012-2013**

**DEPARTMENT/DIVISION: RECREATION**

**DEPARTMENT/DIVISION HEAD: TOM BECHTEL**

LINE ITEM	CURRENT YEAR	PROPOSED BASE	NEW PROJECTS	BUDGET REQUEST	INCR/DECR	APPROVED
PROGRAM ASSOC. 4908-10-1228	\$29,503	\$29,503		\$30,503	INC. \$1,000	\$
REC. DIRECTOR 4908-10-1230	\$38,143	\$38,143		\$39,143	INC. \$1,000	\$
SR. STAFF ASSOC. 4908-10-1317	\$28,705	\$28,705		\$29,705	INC. \$1,000	\$
BONUS/ATTENDANCE 4980-10-1523	\$2,250	\$2,250		\$2,250		\$
LONGEVITY 4908-10-1905	\$2,964	\$2,964		\$2,964		\$
SOCIAL SECURITY 4908-10-1902	\$0	\$0		\$0	\$0	\$
S.S./MEDICARE 4908-10-1924	\$21,065	\$21,065		\$23,854	INC. \$2789	\$
EYE-DENTAL/LIFE INC. 4908-10-1920	\$2,448	\$2,448		\$2,693	INC. \$245	\$
GROUP INSURANCE 4908-10-1921	\$19,066	\$19,066		\$19,368	INC. \$302	\$
OVERTIME/TEMP. 4908-10-1904	\$175,000	\$175,000		\$182,856	INC. \$7,856	\$
TELEPHONE 4908-20-2173	\$500	\$500		\$500		\$
TRAVEL 4908-20-2153	\$600	\$600		\$600		\$
MAINT/OFFICE EQUIP. 4908-20-2145	\$1,000	\$1,000		\$1,000		\$
POSTAGE 4908-20-3146	\$2,000	\$2,000		\$2,000		\$
OFFICE RENT 4908-20-2147	\$10,040	\$10,040		\$10,040		\$
ADVERTISING 4908-20-2144	\$1,500	\$1,500		\$1,800	INC. \$300	\$

**CITY OF WHEELING  
DEPARTMENTAL BUDGET REQUEST  
FISCAL YEAR 2012-2013**

**DEPARTMENT/DIVISION: RECREATION**

**DEPARTMENT/DIVISION HEAD: TOM BECHTEL**

LINE ITEM	CURRENT YEAR	PROPOSED BASE	NEW PROJECTS	BUDGET REQUEST	INCR/DECRE	APPROVED
LEAGUE OFFICIALS 4908-20-2105	\$6,000	\$6,000		\$6,000		\$
CONSUMER SALES TAX 4908-20-3111	\$2,400	\$2,400		\$2,400		\$
NJC SUPPLIES 4908-30-3127	\$2,000	\$2,000		\$2,500	INC. \$500	\$
MEDICAL SUPPLIES 4908-30-3132	\$1,000	\$1,000		\$1,000		\$
OFFICE SUPPLIES 4908-30-3135	\$4,000	\$4,000		\$4,000		\$
PRIZES & AWARDS 4908-30-3149	\$6,000	\$6,000		\$6,000		\$
PROGRAM SUPPLIES 4908-30-3135	\$30,000	\$30,000		\$30,000		\$
CONCESSIONS 4908-30-3110	\$38,000	\$38,000		\$40,000	INC. \$2,000	\$
ATHLETIC SUPPLIES 4908-30-3103	\$7,000	\$7,000		\$8,000	INC. \$1,000	\$
INSURANCE 4908-20-2134	\$5,274	\$5,274		\$5,274		
WORKERS COMP. 4908-20-2171	\$2,200	\$2,200				

CITY OF WHEELING  
 DEPARTMENTAL BUDGET REQUEST  
 FISCAL YEAR 2012 B 13

DEPARTMENT: RECREATION  
 DIVISION:  
 FUND:

PROGRAM/PROJECT	COST	PRIORITY*	JUSTIFICATION/EXPLANATION
1	2	3	4
FORD F150 TRUCK	\$16,000 (AS QUOTED PER <u>STATE CONTRACT</u> )		OUR 2000 MODEL TRUCK IS IN CONSTANT NEED OF REPAIR...VEHICLE MAINTENANCE HAS ADVISED US WE HAVE REACHED THE POINT WHERE IT WOULD BE MUCH MORE COST EFFECTIVE TO REPLACE.

\* Number the priorities starting with 1 being the first priority, 2 the second priority and so on. There should only be one item per priority.